

# MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY 15<sup>TH</sup> OCTOBER 2024

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr T Williams, Cllr L Telford, Cllr S Smith, Cllr P Marshall, Cllr M Gray.

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: 0

Humberside Police: 1

PC Ollie Turner attended and provided an update on Humberside Police's local Halloween & Bonfire night plans; and local crime statistics from 1<sup>st</sup> September 24 until 14<sup>th</sup> October 24. He informed the Parish Council that extra officers were on duty around the peak Halloween and Bonfire evenings both in patrol cars, and in plain clothes. Parish Clerk to publish residents "Trick or Treaters" poster on social media pages. PC Ollie Turner was informed that the Willerby Christmas Event would be held on Thursday 28<sup>th</sup> November from 6pm at the Star Inn.

- 5806 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE  
Cllr R McKinnon  
Cllr B Green  
Cllr M Killeen
- 5807 TO RECORD PECUNIARY AND/OR NON-PECUNIARY INTERESTS  
None received
- 5809 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.  
Report as above. Apologies received from Ward Councillor Gary McMaster.
- 5810 TO AGREE THE ORDER OF THE AGENDA.  
**Agreed**
- 5811 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON THE 17<sup>TH</sup> SEPTEMBER 2024. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.  
**Approved** – The minutes of the meeting held on the 17<sup>th</sup> September 2024 were taken as read and signed & initialled by the Chairman as a true and accurate record.
- 5812 TO **NOTE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - FOR INFORMATION ONLY:**
- RBL Remembrance display volunteers required – Thursday 24<sup>th</sup> October - **Cllr P Marshall has contacted the Chairman of RBL to volunteer to assist in installing their remembrance display on Thursday 24<sup>th</sup> October.**
  - 2024 Flower baskets to be removed 10<sup>th</sup>/11<sup>th</sup> October – **Noted.**
- 5813 TO CONSIDER/APPROVE PURCHASE OF COMMUNITY GROUNDSMAN CORDLESS HEDGE TRIMMER FOR MAINTENANCE OF PLAYPARK.  
**Approved** - The Parish Council **resolved to approve** the purchase of a Cordless Hedge Trimmer to the maximum budget of £100.00. Parish Clerk to research and purchase. Item to be delivered directly to Community Groundsman.
- 5814 RBL SCHOOLS AND SHOPS COMPETITION JUDGING – FRIDAY 8<sup>TH</sup> NOVEMBER, VENUE AND TIME TBC.  
Parish Clerk to send email to all members once venue and time are confirmed.

5815 TO DISCUSS/PROVIDE UPDATE ON 2024 REMEMBRANCE PROJECTS PLANS.

It was agreed that Cllr T Williams, Cllr S Smith & Cllr P Marshall would install the Remembrance display on the Hop-pole roundabout on Friday 25<sup>th</sup> October at 2pm. Cllr Williams informed the Parish Council that the additional Tommy lamp-post Signs had been delivered. It was agreed that two Tommy signs would be installed on the legs of each of the four Parish Council village signs:

Kingston Road – Cllr T Williams

Beverley Road – Cllr P Marshall

Willerby Square – Cllr M Gray

Gorton Road – Cllr S Smith

It was agreed that Cllr L Telford would also install four of the Tommy lamp-post signs on the front railings of the Playpark. Cllr T Williams to lay poppy wreaths on the remembrance benches in Willerby Square and Ladysmith Road. Cllr S Smith to investigate the possibility of securing the WW1 Silhouettes on the Hop-pole roundabout. Cllr M Gray suggested the possibility of purchasing large poppies for the village in 2025. Parish Clerk to add to 2025-2026 budget.

5816 TO CONFIRM ATTENDEES AT THE ROYAL BRITISH LEGION REMEMBRANCE SERVICE AT THE WILLERBY WAR MEMORIAL ON MONDAY 11<sup>TH</sup> NOVEMBER AT 11AM.

It was agreed that Cllr R McKinnon & Cllr M Gray would attend the Remembrance service at the Willerby War Memorial on Monday 11<sup>th</sup> November at 11am. Parish Clerk to contact Royal British Legion to confirm. It was agreed that Cllr T Williams & Cllr L Telford would attend the Remembrance Assembly at Willerby Carr Lane Primary School on Monday 11<sup>th</sup> November at 10:40am. Parish Clerk to contact school to confirm. Parish Clerk to enquire with Cllr R McKinnon as to the location of the 80<sup>th</sup> Commemorative poppy wreath.

5817 TO CONSIDER/APPROVE PURCHASE OF PARISH COUNCIL PA SYSTEM TO BE USED AT CHRISTMAS SWITCH ON AND ANY FUTURE PARISH COUNCIL EVENTS (£300 BUDGET)

**Approved** – The Parish Council **resolved to approve** the purchase of an event PA System to the maximum budget of £300. Parish Clerk to send online link to proposed item to Cllr P Marshall & Cllr S Smith for consideration. Parish Clerk to arrange purchase of item.

5818 TO CONSIDER & APPROVE ARRANGEMENTS, COSTINGS & TIMINGS FOR THE CHRISTMAS TREE SWITCH ON EVENT ON THE 28<sup>TH</sup> NOVEMBER 2023 AT THE STAR INN, WILLERBY. TO CONFIRM EVENT PLANNING MEETING AT THE STAR INN WITH ALL INVOLVED GROUPS IN ATTENDANCE.

- Tree delivery and light installation provisionally scheduled for Tuesday 12<sup>th</sup> November 2024 –

**Noted.**

The Parish Council considered the costings for the Christmas Tree Switch on Event and **resolved to approve** the following costings:

Princess Parties – £100

Wolfreton School Choir £FOC

U3A Ukulele Band - £FOC

Larks Duo – £140.00

Town Crier - £100.00

Purchase of Sweets - £60.00 Budget

It was agreed that the Tree lights this year would be switched on **after** all performances. Parish clerk to contact the Star Inn and groups to arrange event planning meeting at the Star Inn w/c **4<sup>th</sup> November 2024** (date & time TBC). Parish Clerk to also contact local Cub Scout Group. Parish Clerk to design & produce event poster to promote on notice boards and social media at the end of October. Cllr R McKinnon to purchase sweets and to liaise with the Star Inn.

- 5819 TO DISCUSS/CONFIRM MEMBERS TO REPRESENT THE PARISH COUNCIL ON THE WILLERBY INSTITUTE COMMITTEE/BOARD OF TRUSTEES.  
Deferred to a later date once requested additional information is received from the Institute Committee.
- 5820 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.  
- To discuss maintenance of playpark planters.  
It was agreed that Cllr M Gray would assess what maintenance is required regarding the playpark planters. Cllr L Telford provided the Parish Council with a report on the Playpark and confirmed that all equipment was in good order with little to no litter.
- 5821 TO NOTE OUTSTANDING MATTERS WITH ERYC:  
No matters outstanding.
- 5822 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
- Project Briefing Note - Beverley Road, Willerby (South) Phase 2 – Footway/Cycleway – 27.09.24 - **Noted**
  - Review of Polling Districts, Polling Places & Polling Stations – 27.09.24 - **Noted**
- 5823 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF SEPTEMBER 2024 AND APPROVE THE SCHEDULE OF PAYMENTS FOR AUGUST & SEPTEMBER. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.  
The Parish Clerk confirmed that the balance of the Current Account stands at £49,676 with £6,250 in the Reserve account. Payments this month include 2 x payments to RBL for Tommy Lamppost signs and additional poppy wreath, payment to Curry's for new PC laptop, payment to ERNLCCA for 2024 conference, payment to ERYC for Street Light Service Agreement and payment to Grounds and Gardens for the watering, maintenance and removal of the 2024 village flower baskets. The Parish Clerk informed the Parish Council that the second half of the 2024-2025 precept had been received from ERYC, as well as the National Lottery Grant funding towards to the Shade sail seating.
- 5824 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING  
**Tuesday 19<sup>th</sup> November 2024**, at the Methodist Church Building from 7pm.  
Xmas Event planning meeting - Week commencing 4<sup>th</sup> November 2024 at the Star Inn (date & time TBC)

## PLANNING COMMITTEE MEETING

5825 To Note Approved Planning decisions from ERYC:

- 110 Wolfreton Lane, Willerby, HU10 6PT.
- 31 Derrymore Road, Willerby, HU10 6ES.
- 68 Kingston Road, Willerby, HU10 6BH.
- 161 Kingston Road Willerby, HU10 6AL.
- 7 Palmer Avenue, Willerby, HU10 6LJ.
- Land East Of 56 The Parkway Willerby, HU10 6AZ.

### PLANNING APPLICATIONS –

- 24/02372/PLF Erection of single storey extension to rear following demolition of existing at 151 Carr Lane, Willerby, HU10 6JT for Mrs Caroline Wood.  
**The Parish Council Planning Committee resolved that this application be approved**
- 24/02384/PLF Erection of Balustrade with glass screening to create roof terrace (1.8 metres in height) to existing rear roof (retrospective) at Cedar Lodge, 21 Hawthorne Ave, Willerby, HU10 6JQ for Dr L Kitney.  
**Noted with concerns regarding overlooking and loss of privacy**
- 24/02534/CLE Certificate of lawfulness for the installation of patio doors and timber decking to form roof terrace to fit first floor rear elevation at Cedar Lodge, 21 Hawthorne Ave, Willerby, HU10 6JQ for Dr L Kitney.  
**Noted with concerns regarding overlooking and loss of privacy**
- 24/02292/PLF Alteration to roof including erection of dormer window to rear and roof 2no lights to front at 34 Derrymore Road, Willerby, HU10 6ES for Mr M Elanga.  
**Noted**
- 24/02350/PLF Construction of a 3G Artificial Turf Pitch (3G ATP) with associated works including; pedestrian hard-standing areas for access, circulation and open-air storage for portable football goals; vehicular hard-standing areas for extended parking, maintenance and emergency access; 6 14m high sports area lighting masts with 12 LED luminaires; 1 4m high lamp post with LED amenity light; 4.5m high ball stop fencing with access gates forming an enclosure; 1.2m high pitch barriers with access gates internally; 1.2m high pedestrian barriers bounding the access; 3m high acoustic barrier fence surrounding part of the facility and siting of maintenance equipment storage container at Playing Field East Riding Leisure Haltemprice 120 Springfield Way Anlaby East Riding Of Yorkshire for East Riding of Yorkshire Council.  
**Noted**
- 24/02913/TPO TPO - WILLERBY HALL - 1974 (REF 205) A1 - Crown reduce 1 no. Sycamore tree by reducing spindly branches from 15m above ground level by 1-1.5 metres as they are overhanging the properties and could potentially cause damage were they to fall at 4 The Redwoods, Willerby, HU10 6DQ for Mr David Francis.  
**Noted**