

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY 17TH SEPTEMBER 2024

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr T Williams, Cllr L Telford, Cllr B Green, Cllr S Smith, Cllr P Marshall, Cllr M Killeen, Cllr R McKinnon, Cllr M Gray.

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 2

Ward Councillors: 0

Humberside Police: 0

Representatives from the Royal British Legion (Willerby, Kirkella & Anlaby Branch) attended and provided the Parish Council with an overview of their recent local activities and events and 2024 remembrance plans.

5789 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

None received

5790 TO RECORD PECUNIARY AND/OR NON-PECUNIARY INTERESTS

None received

5791 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

No reports received.

5792 TO AGREE THE ORDER OF THE AGENDA.

Agreed

5793 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON THE 16TH JULY 2024. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.

Approved – The minutes of the meeting held on the 16th July 2024 were taken as read and signed & initialled by the Chairman as a true and accurate record.

5794 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY**:

- Parish Clerk to inform Parish Council that the 2023-2024 External Audit has been completed by PKF Littlejohn and returned with no outstanding issues - **Noted**
- ERNLCCA Conference reminder – 9.30am – 2.45pm 24th September 2024 – **Noted**
- Shade Sail Seating funding update - The Parish Clerk informed the Parish Council that the National Lottery grant funding application towards the Shade Sail Seating has been successful. The Parish Clerk confirmed that the Shade Sail seating had been ordered with a lead time of six weeks.

5795 TO DISCUSS/APPROVE ANY IDEAS FOR REMEMBRANCE PROJECTS. TO APPROVE ANY ASSOCIATED COSTINGS/QUOTES.

Cllr T Williams proposed that poppies could be placed on the railings outside of the playpark and suggested the possibility of incorporating the WW1 Silhouettes on the Hop-pole roundabout. Cllr T Williams and Cllr S Smith to remove remembrance items from container to assess. The Parish Council resolved to approve the purchase of additional Tommy lamp posts signs to the maximum budget of £50.00, as well as an additional large poppy wreath. Parish clerk to purchase Tommy lamp posts signs and wreath and add project update to October's agenda.

- 5796 TO CONSIDER/APPROVE XMAS TREE SWITCH ON EVENT **DATE & TIME** (WITH FURTHER ARRANGEMENTS TO BE ADDED TO OCTOBER'S AGENDA). TO DISCUSS/CONFIRM POTENTIAL INFORMAL CHRISTMAS PLANNING MEETING -TO INCLUDE REPRESENTATIVE FROM THE STAR INN, TOWN CRIER & ENTERTAINMENT.
Approved – The Parish Council resolved to approve the date of **Thursday 28th November from 6 pm** onwards for the 2024 Christmas Tree Switch on Event at the Star Inn. Parish Clerk to confirm the date & time with the Star Inn. It was agreed that the Parish Clerk and Councillors should bring any event proposals to October's meeting along with full plans/costings/availability of any suggested groups & organisations. Parish Clerk to contact previous groups/individuals involved to check costings and availability. It was agreed that an event planning meeting to include all groups involved would be arranged for the week commencing the 21st October 2024 at the Star Inn. Parish Clerk to add event update onto October's agenda for consideration and approval of costings.
- 5797 TO DISCUSS/CONFIRM MEMBERS TO REPRESENT THE PARISH COUNCIL ON THE WILLERBY INSTITUTE COMMITTEE/BOARD OF TRUSTEES.
The Parish Clerk distributed an email sent by the Secretary & Trustee of the Willerby and Kirkella Parish Institute which provided an overview of the Institute's roles and responsibilities. Parish Clerk to contact the Institute to request further information on the specific timings of committee meetings. Parish Clerk to add to October's agenda.
- 5798 TO DISCUSS/CONSIDER THE REMOVAL OF SALT BIN LOCATED ON ASHDENE CLOSE AND APPROVE ASSOCIATED COSTINGS.
Approved – The Parish Council resolved to **approve** the request to remove the Salt Bin situated on Ashdene Close and resolved to **approve** the associated removal cost of £78.00. Parish Clerk to contact ERYC to confirm.
- 5799 TO CONSIDER/ RESOLVE TO APPROVE THE PURCHASE OF NEW COUNCIL LAPTOP.
Approved – The Parish Council **resolved to approve** the purchase of a new laptop to the maximum budget of £999. Parish Clerk to research and purchase.
- 5800 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.
Cllr L Telford provided the Parish Council with a report on the Playpark and confirmed that all equipment was in good order. It was noted the planters are requiring maintenance. Parish Clerk to add to October's agenda for further discussion. Cllr Telford reported that the movement of the wet pour would be monitored and suggested adding a repair contingency to the 2025-2026 budget.
- 5801 TO NOTE OUTSTANDING MATTERS WITH ERYC:
 - Graffiti on History Board – Main Street, Willerby – Removed by WPC Community Groundsman - **Noted**
- 5802 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
 - Local Government Boundary Commission Community Briefing Slideshow – 31.07.24 - **Noted**
 - Environment Agency Biowise Newsletter – 06.09.24 - **Noted**
- 5803 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF AUGUST 2024 AND APPROVE THE SCHEDULE OF PAYMENTS FOR AUGUST & SEPTEMBER. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.
The Parish Clerk confirmed that the balance of the Current Account stands at £23,270 with £6,243 in the Reserve account. Payment this month include payment to Start Traffic Ltd for the purchase of Procity Silaos Junior Tree Seat.
- 5804 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING
Tuesday 15th October 2024, at the Methodist Church Building from 7pm

PLANNING COMMITTEE MEETING

5805 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 18 Beech Ave, Willerby, HU10 6AA.
- 16 Lilac Ave, Willerby, HU10 6AE
- 18A Hawthorne Ave, Willerby, HU10 6JQ.

PLANNING APPLICATIONS –

- i. 24/02256/PLF Erection of single storey extension to side and rear at 7 Palmer Ave, Hull, HU10 6LJ for Mr & Mrs Webb.
The Parish Council Planning Committee resolved that this application be approved
- ii. 24/02363/TPO TPO - FAIRFIELD AVENUE, WILLERBY - 1988 (REF 233) A1 - Pollard 9 no. Hybrid Poplar trees (T32, T34, T37, T38, T39, T40, T41, T42 & T43) to a scaffold at 8-10 metres as the trees are showing signs of some decline with a number of branches falling off and being of concern to residents living at Tudor Court at Tree Belt South of Tudor Court, Willerby, for Regent Management Ltd.
The Parish Council Planning Committee resolved that this application be approved