

THE WILLERBY PARISH COUNCIL

Clerk to the Council – Mrs Caroline Handforth
Willerby Parish Council, PO Box 730, Hull, HU10 9BG
Tel: (01482) 658804 Email: willerbypc.clerk@outlook.com

Councillors,

You are hereby summoned to attend a meeting of The Willerby Parish Council that will be held at the **Methodist Church building, Carr Lane, Willerby at 7.00 pm on Tuesday 19th September 2023** (NB the Planning Sub-Committee will meet immediately after the Parish Council meeting).

Members of the public are welcome from 7.00pm to speak in a 10 minute Public Forum in order to address the Parish Council on any local matters or concerns they may have. Please be aware that the Public Forum is a listening process, and although questions may be asked, matters will be referred to a future agenda for any decision to be made. Members of the public should indicate their desire to address the Parish Council on a specific topic during this ten-minute session at least 48 hours before the meeting (NB Members of the public or press are also welcome to sit in at Parish Council meeting to listen to the business transacted)

Could all members of the public wishing to attend please inform the Clerk at least 48 hours prior to the meeting for the required arrangements to be made. All documents will be provided on request in advance of the meeting and no additional printed documents will be issued at the meeting.

A G E N D A

1. To receive and note apologies for absence
2. To record pecuniary and/or non pecuniary interests
3. To receive a report from the Police and the local Ward Councillor.
4. To agree the order of the Agenda.
5. To approve the Minutes of the Parish Council Meetings held on the 18th July 2023 & 29th August 2023. Chairman to sign and initial each page.
6. To **note** miscellaneous reports/updates from Members/Clerk - **for information only**:
 - Festive decoration of Parkway Tree (4th Sept onwards)
 - Parish Clerk to inform Parish Council that the 2022-2023 External Audit has been completed by PKF Littlejohn and returned with no outstanding issues.
 - Parish Clerk to inform the Parish Council that the 2023 Village Flower baskets will be removed by Saturday 23rd September.
7. To discuss/approve any ideas for remembrance projects. To approve any associated costings/quotes.
8. To consider/approve Xmas tree switch on event **date & time** (with further arrangements to be added to October's agenda)
9. To approve Clerk's attendance at ERNLCCA training event on Friday 20th October and associated costs (£10).
10. To confirm Parish Council attendees at the Hull Reform Synagogue Remembrance Day Service on Sunday 12th November at 2pm.
11. To approve Parish Clerk's holidays 30th October – 5th November (5 days)

12. To receive a report on the young children's playground.
13. To note outstanding matters with ERYC
 - Maintenance of Parkway/Carr Lane Roundabout – Completed
14. To note the List of Correspondence received since last meeting:
 - External Annual Play Park Inspection report (sent via email 25.07.23)
 - Biowise/Environment Agency Newsletter – 21.08.23
 - ERYC Town & Parish Council Events – 21.08.23
 - ERYC Swine Bank Local Resilience Flood Scheme briefing notes – 04.09.23.
 - Willerby Shopping Park Sewage (Correspondence between ERYC & Resident) – 14.09.23
15. To present a report on accounts to the end of August 2023 and approve the schedule of payments for August & September. Chairman & RFO to sign schedule of payments.
16. To confirm the date and time of the next Parish Council meeting
Tuesday 17th October 2023, at the Methodist Church Building from 7pm

LIST OF APPENDICES:

Appendix A	Parish Council Minutes July 2023
Appendix B	Financial report for August 2023
Appendix C	Schedule of payments September 2023

PLANNING COMMITTEE MEETING

1. To Note Approved Planning decisions from ERYC:
 - Skinboost Ltd, 30 Well Lane, Willerby, HU10 6EP.
 - 346 Kingston Road, Willerby, HU10 6NF.
 - 26 Overton Ave, Willerby, HU10 6AR.
 - 39 Carr Lane, Willerby, HU10 6JP.
2. Planning applications –
 - i. 23/02464/PLF Erection of single storey extension to rear with construction of pitched roof and rooflights (RETROSPECTIVE) at 43 Trafford Road, Willerby, HU10 6AJ for Mr S Beagle.
 - ii. 23/02609/PLF Erection of single storey extension to side/rear following demolition of existing garage and partial demolition to existing single storey rear extension at 18 Palmer Ave, Willerby, HU10 6LJ for Mr I Cousins & Miss K Mitchell.

C Handforth
Clerk to the Council

14th September 2023