

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 19th SEPTEMBER 2023

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr T Williams, Cllr L Telford, Cllr R McKinnon, Cllr S Smith

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 1

Ward Councillors: 0

Humberside Police: 2

A Member of the public attended to inform the Parish Council of issues concerning the lane at bottom of Carr Lane leading through to Wymersley Road. The lane that runs parallel to the Golf Course has become unkept and overgrown and is attracting vermin. The gate that previously blocked the lane has been removed, and the bollard is damaged. The area is now attracting motorcycles and vehicles. The police took the details of the ASB and informed the resident that it is an issue they are already aware of. Parish Clerk to contact ERYC to inform them of issues. The resident also informed the Parish Council of an Oak tree located on Carr Lane which they believe to be overgrown. Resident to contact Parish Clerk with exact location of tree to enable the Parish Council to log the issue with ERYC.

5609 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Cllr M Gray

Cllr P Marshall – Absent no apologies received.

5610 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

None Received

5611 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

PCSO Watts & PC Turner provided the Parish Council with a local reported crime statistics update. They also confirmed that they have been liaising with Wolfreton school since the start of the new term.

5612 TO AGREE THE ORDER OF THE AGENDA.

Agreed – No Changes

5613 TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON THE 18TH JULY 2023 & 29TH AUGUST 2023. CHAIRMAN TO SIGN AND INITIAL EACH PAGE.

Approved – The minutes of the meeting held on the 18th July 2023 and the 29th August 2023 were taken as read and signed & initialled by the Chairman as a true and accurate record.

5614 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY**:

- FESTIVE DECORATION OF PARKWAY TREE (4TH SEPT ONWARDS) - **Noted**
- PARISH CLERK TO INFORM PARISH COUNCIL THAT THE 2022-2023 EXTERNAL AUDIT HAS BEEN COMPLETED BY PKF LITTLEJOHN AND RETURNED WITH NO OUTSTANDING ISSUES – **Noted**.
- PARISH CLERK TO INFORM THE PARISH COUNCIL THAT THE 2023 VILLAGE FLOWER BASKETS WILL BE REMOVED BY SATURDAY 23RD SEPTEMBER – **Noted**

5615 TO DISCUSS/APPROVE ANY IDEAS FOR REMEMBRANCE PROJECTS. TO APPROVE ANY ASSOCIATED COSTINGS/QUOTES.

No additional ideas were proposed. It was agreed that the Remembrance display on the Hopole roundabout would be installed by Cllr T Williams and Cllr S Smith on Friday 3rd November at 1.30pm. Parish Clerk to add reminder to October's agenda. It was agreed that Cllr T Williams would arrange access to the container to obtain/check current Remembrance items. Parish Clerk to contact Royal British Legion with regards to location of last year's large wreath, and arrangement for this year's ceremony at the War Memorial.

- 5616 TO CONSIDER/APPROVE XMAS TREE SWITCH ON EVENT **DATE & TIME** (WITH FURTHER ARRANGEMENTS TO BE ADDED TO OCTOBER'S AGENDA)
Approved – The Parish Council resolved to approve the date of **Thursday 30th November from 6 pm** onwards for the 2023 Christmas Tree Switch on Event at the Star Inn. Parish Clerk to confirm the date & time with the Star Inn. It was agreed that the Parish Clerk and Councillors should bring any event proposals to October's meeting along with full plans/costings/availability of any suggested groups & organisations.
Parish Clerk to add event onto October's agenda for consideration and approval.
- 5617 TO APPROVE CLERK'S ATTENDANCE AT ERNLCCA TRAINING EVENT ON FRIDAY 20TH OCTOBER AND ASSOCIATED COSTS (£10).
Approved – Clerk to contact ERNLCCA to confirm.
- 5618 TO CONFIRM PARISH COUNCIL ATTENDEES AT THE HULL REFORM SYNAGOGUE REMEMBRANCE DAY SERVICE ON SUNDAY 12TH NOVEMBER AT 2PM.
The Parish Council agreed to defer this item until October's agenda.
- 5619 TO APPROVE PARISH CLERK'S HOLIDAYS 30TH OCTOBER – 5TH NOVEMBER (5 DAYS)
Approved
- 5620 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.
Cllr L Telford provided the Parish Council with a report on the Playpark. It was noted that the swing basket chains were rusty, the planters required weeding, and that a harness for the adaptive swing seat had been suggested by a park user. Parish Clerk to contact Community Groundsman regarding the swing basket and planters and North Ferriby Parish Council & Streetscape regarding the adaptive swing seat harness. The Parish Clerk informed the Parish Council that the Shade Sail post protector was still located in the school grounds, and that the school had already been contacted regarding both the post protector and the maintenance of the vegetation in the school grounds adjacent to the playpark.
- 5621 TO NOTE OUTSTANDING MATTERS WITH ERYC
- MAINTENANCE OF PARKWAY/CARR LANE ROUNDABOUT – COMPLETED - **Noted**
- 5622 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
- EXTERNAL ANNUAL PLAY PARK INSPECTION REPORT (SENT VIA EMAIL 25.07.23) **Noted.**
 - BIOWISE/ENVIRONMENT AGENCY NEWSLETTER – 21.08.23 **Noted.**
 - ERYC TOWN & PARISH COUNCIL EVENTS – 21.08.23 **Noted**
 - ERYC SWINE BANK LOCAL RESILIENCE FLOOD SCHEME BRIEFING NOTES – 04.09.23 **Noted**
 - WILLERBY SHOPPING PARK SEWAGE (CORRESPONDENCE BETWEEN ERYC & RESIDENT) – 14.09.23 **Noted**
- 5623 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF AUGUST 2023 AND APPROVE THE SCHEDULE OF PAYMENTS FOR AUGUST & SEPTEMBER. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.
Approved - The Parish Clerk confirmed that the balance of the Current Account stands at £29,184 with £3,180 in the Reserve account. Payments this month include payment to JRB Enterprise for four boxes of dog bags, payment to Flair Office Supplies for Stationery and Room Hire payment to Willerby Methodist Church (August Extra Meeting). The Parish Clerk confirmed that additional dog bags were only purchased two or three times per year and that they were last purchased in February 2023.
- 5624 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING **TUESDAY 17TH OCTOBER 2023**, AT THE METHODIST CHURCH BUILDING FROM 7PM

PLANNING COMMITTEE MEETING

5625 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- Skinboost Ltd, 30 Well Lane, Willerby, HU10 6EP.
- 346 Kingston Road, Willerby, HU10 6NF.
- 26 Overton Ave, Willerby, HU10 6AR.
- 39 Carr Lane, Willerby, HU10 6JP.

PLANNING APPLICATIONS –

- i. 23/02464/PLF Erection of single storey extension to rear with construction of pitched roof and rooflights (RETROSPECTIVE) at 43 Trafford Road, Willerby, HU10 6AJ for Mr S Beagle.
The Parish Council Planning Committee resolved that this application be approved.
- ii. 23/02609/PLF Erection of single storey extension to side/rear following demolition of existing garage and partial demolition to existing single storey rear extension at 18 Palmer Ave, Willerby, HU10 6LJ for Mr I Cousins & Miss K Mitchell.
The Parish Council Planning Committee resolved that this application be approved.