

# THE WILLERBY PARISH COUNCIL

Clerk to the Council – Mrs Caroline Handforth  
Willerby Parish Council, PO Box 730, Hull, HU10 9BG  
Tel: (01482) 658804 Email: willerbypc.clerk@outlook.com

## Councillors,

You are hereby summoned to attend a meeting of The Willerby Parish Council that will be held at the **Methodist Church building, Carr Lane, Willerby at 7.00 pm on Tuesday 15<sup>th</sup> November 2022** (NB the Planning Sub-Committee will meet immediately after the Parish Council meeting).

*Members of the public are welcome from 7.00pm to speak in a 10 minute Public Forum in order to address the Parish Council on any local matters or concerns they may have. Please be aware that the Public Forum is a listening process, and although questions may be asked, matters will be referred to a future agenda for any decision to be made. Members of the public should indicate their desire to address the Parish Council on a specific topic during this ten-minute session at least 48 hours before the meeting (NB Members of the public or press are also welcome to sit in at Parish Council meeting to listen to the business transacted)*

***To reduce the spread of Covid-19, social distancing measures will remain in place for Councillors and any members of the public who may wish to attend, therefore there may be a limit on attendance numbers. Could all members of the public wishing to attend please inform the Clerk at least 48 hours prior to the meeting for the required arrangements to be made. To adhere to COVID-19 prevention all documents will be provided on request in advance of the meeting and no printed documents will be issued at the meeting.***  
***Masks are optional.***

## A G E N D A

1. To receive and note apologies for absence
2. To record pecuniary and/or non pecuniary interests
3. To receive a report from the Police and the local Ward Councillor.
4. To agree the order of the Agenda.
5. To approve the Minutes of the Parish Council held on 18<sup>th</sup> October 2022. Chairman to sign and initial each page.
6. To **note** miscellaneous reports/updates from Members/Clerk - **for information only**.
  - Parish Clerk to inform Parish Council that the Willerby Heritage Trail has been added as a local tourist attraction on Google Maps (pending verification)
7. To elect a vice-chairman from October 2022 to May 2023  
Clerk to provide declaration of office of Vice Chairman - Vice Chairman to sign and return.
8. To consider appointment of an additional member:
  - a. Playpark Safety Inspection Committee.
  - b. Parish Council Planning Committee.
  - c. Playpark Notice Board responsibility
9. To consider/approve playpark general maintenance/upkeep responsibility.
10. To consider/approve quotation of the reprinting of 100 Heritage Trail booklets.
11. To update/discuss/approve further arrangements regarding the Christmas Tree Switch on event on the 1<sup>st</sup> December 2022 at the Star Inn, Willerby. To resolve to approve associated Christmas event costings.

12. To note amendment to Parish Clerk's terms and conditions due to NALC (National Association of Local Councils) & NJC (National Joint Council) change in annual entitlements:  
"With effect from **1st April 2023**, the minimum paid annual leave entitlement is increased by one day to twenty-three days with a further three days after five years of continuous service, plus two extra statutory days and all public holidays"  
Parish Clerk to amend terms & conditions point 14.1. Updated terms and conditions be signed by Chairman and Parish Clerk.
13. To consider Parish Clerk salary review/SCP point increase in line with NALC salary evaluation spreadsheet (with effect from 1<sup>st</sup> April 2023)
14. To receive a report on the young children's playground.
15. To note outstanding matters with ERYC –
  - *The replacement of Gorton Road Litter Bin.*
16. To note the List of Correspondence received since last meeting:
  - Environment Agency Community Update – 31.10.22
  - ERYC Town & Parish Council's Local Plan Update Zoom meeting (15.11.22) – 07.11.22
17. To present a report on accounts to the end of October 2022 and approve the schedule of payments for November. Chairman & RFO to sign schedule of payments.
18. To confirm the date and time of the next Parish Council meeting  
**Tuesday 13<sup>th</sup> December 2022**, at the Methodist Church Building from 7pm

<b>LIST OF APPENDICES:</b>	Appendix A	Parish Council Minutes October 2022
	Appendix B	Financial report for October 2022
	Appendix C	Schedule of payments for November 2022

## PLANNING COMMITTEE MEETING

1. To Note Approved Planning decisions from ERYC:
  - Waitrose, Willerby Shopping Park, Grange Park Lane, Willerby, HU10 6EB
  - 91 Wolfreton Lane, Willerby, HU10 6PS
  - Anlaby Retail Park, Springhead Way, Anlaby
  - Waitrose, Willerby Shopping Park, Grange Park Lane, Willerby, HU10 6EB
  - Sainsbury's Local, 13 The Square, Willerby, HU10 7UA.
  - 232 Kingston Road, Willerby, HU10 6NA.
2. Planning applications –
  - i. 22/03033/PLF Erection of single storey extension to rear, installation of extraction flue to rear and construction of access ramp to front at 163 Kingston Road, Willerby, HU10 6AL for Mr M Koyuncu.
  - ii. 22/02481/PLF Erection of roof extension to create second floor at 2 Oaklands Drive, Willerby, Hull, HU10 6BJ for Mr & Mrs Maddison.
  - iii. 22/02871/PLF Erection of single storey extension to side/rear following demolition of existing garage and partial demolition of existing single storey rear extension (amended plans) at 18 Palmer Ave, Willerby, HU10 6LJ.
    - i. 22/03534/PLF Erection of a drive thru until with circulatory routes and associated works following demolition of a petrol filling station at Shell Garage, Beverley Road, Willerby, HU10 6NT for EG Group Ltd (**NB within Skidby Parish Council Boundary**)
  - iv. 22/03468/PLF Erection of single storey extension to side and rear at 5 Beverley Road, Willerby, HU10 6AW for Mr Geoff Handley.
  - v. 22/03588/PLF Erection of single storey extension to rear at 98 Wolfreton Lane, Willerby, HU10 6PT for Miss Wendy Fairburn.

*C Handforth*

Clerk to the Council

10<sup>th</sup> November 2022