

**MINUTES OF THE WILLERBY PARISH COUNCIL MEETING
HELD ON TUESDAY, 19th JULY 2022**

VENUE: Willerby Methodist Church

PRESENT:

Members: G Crawforth, L Telford, L Graham, P Graham, M Grey, R McKinnon, J Cowperthwaite

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: 1

PSCO: 0

- 5405 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
Cllr Tracey Williams
Cllr P Marshall – Absent no apologies received.
- 5406 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS
None Received
- 5407 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.
Cllr Gary McMaster informed the Parish Council that a recent demonstration organised by a local Facebook group had taken place at Biowise. He confirmed that a liaison group was being established to include the Environment Agency, Biowise, Local Parish Council representatives, Local Ward Councillors and Members of the Public. Cllr McMaster to inform Parish Clerk once further information on liaison group is received. The Parish Clerk provided the Parish Council with a local update from PSCO Jessica Watts.
- 5408 TO AGREE THE ORDER OF THE AGENDA.
Agreed – No Changes
- 5409 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 21ST JUNE 2022.
CHAIRMAN TO SIGN MINUTES AND INITIAL EACH PAGE - TO NOTE AMENDMENT TO MINUTE REF 5498 SHOULD HAVE READ BURGER KING AND NOT KFC.
Approved –The minutes of the Parish Council meeting held on the 21st June 2022 were taken as read and signed & initialled by the Chairman as a true and accurate record (with above amendment)
- 5410 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY**.
- PARISH CLERK TO CONFIRM THAT ANNUAL ACCOMPANIED PLAYPARK INSPECTION HAS BEEN BOOKED WITH WICKSTEED (ESTIMATED DATE 1ST SEPTEMBER 2022) – **Noted**.
Parish Clerk to add wet pour repairs onto September’s agenda (pending report).
 - Parish Clerk informed the Parish Council that the annual Parish Council Community Award would be presented to a pupil at Carr Lane Primary School in an assembly at 10:30am on Friday 22nd July. Cllr P Graham and Cllr L Telford confirmed they would be able to attend. Parish Clerk to contact school to inform them.
- 5411 TO APPROVE PARISH CLERK’S HOLIDAYS (2 DAYS) TUESDAY 26TH JULY & WEDNESDAY 27TH JULY.
Approved
- 5412 CLLR M GRAY TO PROVIDE AN UPDATE WITH REGARDS TO PROPOSED LITTER PICK IN CONJUNCTION WITH MCDONALD’S.
Cllr M Gray informed the Parish Council that she had spoken to the manager of McDonalds, and they would be happy to participate in a community litter pick and would contact the Parish Clerk to confirm.

5413 TO CONSIDER 2022-2023 COMMUNITY GRANT FUND APPLICATION FROM THE SKATE PARK ASSOCIATION – WITH ADDITIONAL INFORMATION AS REQUESTED.

A vote was taken, and the Parish Council **resolved to refuse** the skate park application submitted for the financial year 2022-2023. The Parish Clerk to contact the Skate Park Committee to inform them of the decision.

5414 TO CONSIDER/APPROVE THE FOLLOWING QUOTATIONS IN CONNECTION WITH THE WILLERBY HERITAGE TRAIL:

- i. THE MANUFACTURE OF 2 X PRINTED ALUMINIUM HERITAGE BOARDS.
- ii. THE INSTALLATION & COLLECTION OF 2 X HERITAGE BOARDS.
- iii. THE PRINTING OF 500 TRIFOLD LEAFLETS.
- iv. THE PRINTING OF 100 X 30-PAGE BOOKLETS

Approved - The Parish Council considered the quotations in connection with the Willerby Heritage Trail and resolved to **approve and accept** the quotations of £1,632 from G4 Design & Print for the manufacture of 2 x printed aluminium boards; £354 from L & K Warcup for the installation and collection of 2 x Heritage Boards; £120.00 from The Real Print Company for the printing of 500 Tri-Fold Leaflets; and £270.00 from Book Printing UK for the printing of 100 x 30-page booklets. All quotations include VAT. Parish Clerk to contact Awake U3A to confirm and arrange payments.

5415 TO CONSIDER/APPROVE DESIGNS AND QUOTATIONS FOR THE SUPPLY, INSTALLTION AND REMOVAL OF ADDITIONAL/SUPPLEMENTARY 2022 FESTIVE LIGHTING ON THE WILLERBY SQUARE ROUNDABOUT (IF RECEIVED BEFORE MEETING)

Designs and quotations not yet received – Parish Clerk to add to September’s agenda.

5416 TO CONFIRM COVER OF THE WATERING OF THE VILLAGE FLOWER BASKETS BETWEEN 22ND-28TH AUGUST.

It was confirmed the Cllrs G Crawforth & L Graham would cover the watering of the flower baskets between 22nd-28th August. Parish Clerk to contact Grounds & Gardens to inform them.

5417 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.

Cllr L Telford and Cllr L Graham provided the Parish Council with a report on the playpark and confirmed that there were no current issues.

5418 TO NOTE OUTSTANDING MATTERS WITH ERYC –

- Awaiting further instructions with regards to the replacement of Gorton Road Litter Bin – **Noted**. The Parish Clerk informed the Parish Council that ERYC had confirmed that a new bin would be installed next week.

5419 TO NOTE THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:

- ERYC Code of Conduct Training Video & Slides -05.07.22 – **Noted**. It was confirmed that Cllrs Williams & Cowperthwaite had attended the training and that Cllr L Telford had since watched the training video and slides.
- ERYC notification of planned works (Kenwardly Road) – 13.07.22 – **Noted**. The Parish Clerk confirmed that this had been published on the Parish Council’s social media pages.
- Environment Agency Update – 13.07.22 – **Noted**
- Cllr P Graham confirmed that the history board on Kingston Road had been cleared.

5420 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF JUNE 2022 AND APPROVE THE SCHEDULE OF PAYMENTS FOR JULY. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

Approved. The Parish Clerk confirmed that balance of the Current Account stands at £44,050 with £3,151 in the Reserve account. Payments this month include 1st Quarter PAYE payment to HMRC, payment to Corido for Jubilee Bench Plaque, payment to ERNLLCA for Clerks training day held on the 16th June 2022, and purchase of Parish Clerk new office chair.

5421 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING
TUESDAY 20th SEPTEMBER 2022, AT THE METHODIST CHURCH BUILDING FROM
7PM

PLANNING COMMITTEE MEETING

5422 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 84 Main Street, Willerby, HU10 6BZ.
- 84 Ellerker Rise, Willerby, HU10 6EU.
- 1 Oaklands Drive, Willerby, HU10 6BJ.
- 45 Oaklands Drive, Willerby, HU10 6BJ.
- 278 Kingston Road, Willerby, HU10 6ND.
- Bellfield Farm, Well Lane, Willerby, HU10 6HB.
- 34 Bellfield Drive, Willerby, HU10 6HQ.

PLANNING APPLICATIONS –

- i. 22/00725/PLF Siting of single-lane cricket practice net, construction of synthetic match wicket and construction of synthetic training wicket at Kirkella Cricket Club, 53 Well Lane, Willerby, HU10 6HB for Kirkella Cricket Club.
The Parish Council Planning Committee resolved that this application be approved.
- ii. 22/01886/PLF Construction of flat roof dormer to rear and raised gable wall at 34 Palmer Ave, Willerby, HU10 6LJ for Mr Andrew Magson.
The Parish Council Planning Committee resolved that this application be approved.
- iii. 22/01931/PLF Erection of two storey extension to side, construction of a pitched roof dormer to front and erection of a detached single storey outbuilding to side for use as an annex following the removal of the existing garage at 89 The Parkway, Willerby, HU10 6AY for Mrs Jacqueline Smith.
The Parish Council Planning Committee resolved that this application be approved.
- iv. 22/02030/PAD Display of 4 internally illuminated fascia signs, 1 internally illuminated totem sign, 1 non illuminated totem sign, 1 internally illuminated replacement totem insert panel, 10 non illuminated post mounted signs, 3 non illuminated wall mounted signs, 3 non illuminated post mounted cube signs, 1 non illuminated A board sign and 13 non illuminated vinyl window signs at Waitrose, Willerby Shopping Park, Grange Park Lane, Willerby, HU10 6EB for Waitrose.
The Parish Council Planning Committee resolved that this application be approved.
- v. 22/01960/PLF Replacement of roof level refrigeration plant and widening of existing roof hatch, removal of outdoor seating and relocation of trolley hoops and bike stands at Waitrose, Willerby Shopping Park, Grange Park Lane, Willerby, HU10 6EB for Waitrose & Partners.
The Parish Council Planning Committee resolved that this application be approved.