

**MINUTES OF THE WILLERBY PARISH COUNCIL MEETING  
HELD ON TUESDAY, 26<sup>th</sup> April 2022**

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllrs T Williams, G Crawforth, L Telford, L Graham, R McKinnon, P Graham, M Grey.

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: Cllr Shaun Horton

PSCO: 0

- 5446 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE  
Cllr P Marshall
- 5447 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS  
None Received
- 5448 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.  
Cllr R McKinnon informed the Parish Council that due to the recent ASB reports, there was now 24hr security at the old Willerby Manor Hotel site and that an email had been received from Wolfreton School informing parents of the future demolition.  
Ward Cllr Shaun Horton informed the Parish Council that the Ward Councillors had been liaising with EYMS and Beverley Community Transport with regards to transport links from Willerby to the new Lowfield Road surgery site. Cllr P Graham suggested that local taxi companies could offer a reduced fixed rate for Willerby residents. Cllr P Graham to contact local taxi companies and provide an update at a future meeting. Concerns were raised regarding a video of Willerby Manor which had recently been uploaded onto YouTube that showed confidential employee information still on site. Cllr Shaun Horton to contact owners to enquire with regards to their plans to dispose of this information.
- 5449 TO AGREE THE ORDER OF THE AGENDA.  
**Agreed** – No Changes
- 5450 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 22<sup>nd</sup> MARCH 2022.  
CHAIRMAN TO SIGN MINUTES AND INITIAL EACH PAGE.  
**Approved** –The minutes of the Parish Council meeting held on the 22<sup>nd</sup> March 2022 were taken as read and signed & initialled by the Chairman as a true and accurate record.
- 5451 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY**.
- New Councillor Jamie Cowperthwaite to sign Declaration of Office – Unfortunately as Mr Cowperthwaite was unable to attend, the Parish Clerk to arrange for his declaration of office to be signed and witnessed before the next meeting.
  - To confirm that Cllrs Crawforth, Telford & Marshall are attending the “80 Trees for 80 Years” event at the Hull Reform Synagogue on Thursday 28<sup>th</sup> April at 12noon – Cllrs Crawforth & Telford confirmed that they will be attending. Parish Clerk to contact Cllr P Marshall to re-confirm attendance.
  - Parish Clerk to inform Parish Council that 2021-2022 VAT reclaim for £5,767.65 has been submitted to HMRC - **Noted**
  - Parish Clerk to confirm that Platinum Jubilee bench has been ordered with delivery direct to L & K Warcup estimated on the May 5<sup>th</sup> 2022 - **Noted**
  - Clerk to confirm that 2021-2022 internal audit has been completed and AGAR forms are to be completed and signed in May meeting to then be sent to the external auditor – **Noted**.

- 5452 TO CONSIDER/APPROVE PROPOSALS FOR CHRISTMAS EVENT/TREE LOCATION.  
**Approved** – A proposal was put forward by Cllr L Telford for an alternate location for a Christmas light switching on event. A vote was taken, and the Parish Council **resolved to approve** the location of the Star Inn for the Parish Council’s 2022 Christmas tree and associated event. Parish Clerk to add project to September’s agenda for further planning. Cllr P Graham enquired to the possibility of planting a living Christmas tree on the Parkway Roundabout. The Parish Clerk confirmed that the Parish Council had already agreed and approved the 2022 festive decoration of the current tree on the Parkway roundabout by an external company (Min ref:5364)
- 5453 TO CONSIDER/APPROVE REPLACEMENT OF GORTON ROAD LITTER BIN (SUBJECT TO APPROVAL OF QUOTATIONS)  
**Approved** – The Parish Council resolved to approve the replacement of a replacement litter bin on Gorton Road. Parish Clerk to contact ERYC for quotation to add to future agenda for approval.
- 5454 TO CONFIRM ATTENDEES AT WILLERBY CARR LANE “JUBILEE DAY” ASSEMBLY ON THE 27<sup>TH</sup> MAY AT 2.30PM. TO CONSIDER USAGE OF ANY SURPLICE PLATINUM JUBILEE BOOKMARKS.  
It was confirmed that the Parish Clerk and Cllrs Williams, Crawforth, Telford, L Graham, P Graham, & Gray will be attending the Jubilee Day assembly. Parish Clerk to contact Willerby Carr Lane to inform them of attendees. The Parish Council considered the usage of any surplice bookmarks and **resolved** that they should be left with the school.
- 5455 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.  
Cllr G Crawforth provided the Parish Council with a report on the playpark and confirmed that litter from the school was still an issue.
- 5456 TO NOTE OUTSTANDING MATTERS WITH ERYC –  
  - Awaiting permission regarding heritage trail board locations from planning dept – **Noted**  
The Parish Clerk informed the Parish Council that a grant application to the National Lottery Community Fund had been submitted in relation to this project.
- 5457 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:  
  - Email update regarding Willerby & Swanland Surgery – 23.03.22 **Noted**
  - ERSCP Newsletter – 29.03.22 **Noted**
  - Environment Agency Newsletter – 06.04.22 **Noted**
  - NHS East Riding of Yorkshire CCG update – 08.04.22 **Noted**
- 5458 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF MARCH 2022 AND APPROVE THE SCHEDULE OF PAYMENTS FOR APRIL. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.  
**Approved.** The Parish Clerk confirmed that balance of the Current Account stands at £27,067 with £3,150 in the Reserve account. Payments this month include payment to Corido for Platinum Jubilee Bench & payment to RC Brady for Platinum Jubilee bookmarks, HMRC 4<sup>th</sup> Quarter PAYE payment, payment to Royal Mail for annual PO Box fee, payment to Zurich Insurance for 2022-2023 Insurance premium & payment to Trevor Green for 2021-2022 Internal Audit fees. The Parish Clerk noted that the Insurance Premium had increased from 2021-2022 due to the addition of damage cover to the Playpark equipment onto the policy.
- 5459 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING  
TUESDAY 17<sup>TH</sup> MAY 2022, AT THE METHODIST CHURCH BUILDING FROM 7PM –  
**ANNUAL PARISH MEETING**  
TUESDAY 24<sup>TH</sup> MAY 2022 AT THE METHODIST CHURCH BUILDING FROM 7PM –  
**ANNUAL COUNCIL MEETING**

## PLANNING COMMITTEE MEETING

5460 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 19 Well Lane, Willerby, HU10 6EP6/8999
- 79 Carr Lane, Willerby, HU10 6JS

PLANNING APPLICATIONS –

- i. 22/00664/PLF Erection of a single storey extension to rear at 122 Ellerker Rise, Willerby, HU10 6EU for Mr Paul Chapman.  
**The Parish Council Planning Committee resolved that this application be approved.**
- ii. 22/00921/CLE Certificate of lawful development to determine that a lawful start has been made to approved application ref 07/02934/PLF at 26 Haydon Close, Willerby, HU10 6AB for Mrs Fiona Shepherd.  
**Noted**
- iii. 22/00959/PLF Erection of a single storey extension to side and rear at 7 Setterwood Garth, Willerby, HU10 6AT for Mr/s Brown.  
**The Parish Council Planning Committee resolved that this application be approved.**
- iv. 22/01023/PLF Erection of single storey extension to front of garage at 35 Beverley Road, Willerby, HU10 6AW for Mr Antony Gohl.  
**The Parish Council Planning Committee resolved that this application be approved.**
- v. 20/01230/PLF Construction of flat roof dormer to rear at 12 Blackthorn Lane, Willerby, HU10 6RB for Mr & Mrs Lester.  
**The Parish Council Planning Committee resolved that this application be approved.**