

# MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 18<sup>th</sup> JANUARY 2022

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllrs T Williams, G Crawforth, L Telford, M Gray, L Graham, R McKinnon, P Marshall, P Graham

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 4

Ward Councillors: 0

PSCO: Jessica Watts

The members of the public in attendance confirmed to the Chairman that they would not like to speak in the 10-minute public forum prior to the meeting.

5401 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

None Received

5402 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

None Received

5403 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

PSCO Jessica Watts provided the Parish Council with a local update.

5404 TO AGREE THE ORDER OF THE AGENDA.

**Agreed** – No Changes

5405 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 21<sup>ST</sup> DECEMBER 2021. CHAIRMAN TO SIGN MINUTES AND INITIAL EACH PAGE.

**Approved** – The minutes of the Parish Council meeting held on the 21<sup>st</sup> December 2021 were taken as read and signed & initialled by the Chairman as a true and accurate record.

5406 TO NOTE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY.**

- Parish Clerk to provide members with copy of Councillor vacancy poster to display in notice boards – Copies of the vacancy were distributed by the Parish Clerk. Parish Clerk to publish vacancy on social media.
- Cllr L Graham informed the Parish Council that there were still many areas with excess leaves around the village. Parish Clerk to contact ERYC to report and request a schedule of works.
- Cllr P Graham informed the Parish Council that a new memorial bench had been installed on Well Lane. Parish Clerk to contact ERYC to enquire into the possibility of the Parish Council being informed in advance of the installation of any additional street furniture. Parish Clerk to also enquire into the possibility of ERYC providing the Parish Council with an opportunity to pass comment on future installations.
- The Parish Clerk reminded the Parish Council to advise any residents wanting to make an enquiry/complaint/comment to contact the Parish Council officially via the Parish Clerk.

MOP was given two warnings by the Chairman and informed that if they continued to interrupt the meeting then they would be asked to leave the room.

5407 CLLR MCKINNON & CLLR MARSHALL TO PROVIDE FEEDBACK ON 2021 CHRISTMAS SWITCH ON EVENT & FESTIVE LIGHTS. TO CONSIDER OPTIONS FOR 2022.

Cllr P Marshall provided the Parish Council with feedback on the roundabout Christmas Lights and Christmas Tree switch on event at the Star Inn. It was agreed that both projects had been positively received by the community.

Cllr P Graham expressed his disapproval to the location of the tree and event as he felt that the project subsidised a private business. Cllr P Graham was asked to provide evidence of this at the next Parish Council meeting. Cllr P Graham stated that the full Parish Council were not involved in the purchase of the 2019 village Christmas tree. The Parish Clerk confirmed that all purchases and costings had been approved by the Parish Council at a Full Council meeting in November 2019 in which Cllr P Graham was in attendance. Parish Clerk to provide all members with a copy of the minutes from November 2019 to confirm that the correct procedures were followed and documented by the Parish Council. It was noted that the minutes from November 2019 were also available to view on the Parish Council website.

The Parish Council discussed alternative options for a Christmas event and tree location. Cllr M Gray informed the Parish Council that other Christmas tree locations had been considered in 2019, but none of them proved suitable or viable. It was agreed that if a member wanted to put forward an alternate proposal for a village Christmas tree location/event then they were to present a full plan of proposal/location to the Parish Council for consideration in March. Parish Clerk to add to agenda for March's meeting for consideration/approval.

- 5408 TO APPROVE PARISH CLERK HOLIDAY DATES:  
MONDAY 11<sup>TH</sup> APRIL 2022 – MONDAY 25<sup>TH</sup> APRIL 2022  
MONDAY 30<sup>TH</sup> MAY 2022 – MONDAY 6<sup>TH</sup> JUNE 2022  
MONDAY 22<sup>ND</sup> AUGUST 2022 – MONDAY 5<sup>TH</sup> SEPTEMBER 2022  
**Approved**

- 5409 TO RESOLVE TO ADOPT EAST RIDING OF YORKSHIRE TOWN AND PARISH COUNCIL CHARTER.

**Resolved** – The Parish Council resolved to adopt the East Riding of Yorkshire Town and Parish Council Charter. The Charter was signed by the Chairman and Parish Clerk.

- 5410 TO CONFIRM MEMBERS ATTENDANCE AT THE ERYC COMMUTED SUMS PLAQUE PRESENTATION AND PHOTOGRAPH AT 10AM ON FRIDAY 28<sup>TH</sup> JANUARY 2022 AT THE PLAYPARK.

The Parish Clerk informed the Parish Council that a photograph to accompany a press release and plaque presentation was requested by ERYC. Cllrs G Crawforth, L Telford, M Gray & L Graham & P Marshall confirmed that they will attend. Parish Clerk to contact ERYC to confirm.

- 5411 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.

Cllr G Crawforth provided the Parish Council with a report on the playpark and confirmed that there were no current issues. Cllr G Crawforth informed the Parish Council that Shade Sail would be added to the monthly report and that a quotation for the playpark edging had been requested from Alex at Grounds and Gardens. Cllr L Graham informed the Parish Council that the planters were starting to develop.

- 5412 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF DECEMBER AND APPROVE THE SCHEDULE OF PAYMENTS FOR JANUARY. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

**Approved.** The Parish Clerk confirmed that balance of the Current Account stands at £40,429 with £3,150 in the Reserve account. Payments this month include HMRC PAYE 3<sup>rd</sup> quarter payment, payment to Lite Ltd for the supply, delivery, installation, decoration and removal of village Christmas tree, payment to Lite Ltd for the design, supply, installation and removal of roundabout festive lights, payment to Lite Ltd for the refurbishment of "Merry Christmas Willerby" sign to make it safe for low level installation, and final payment to A&S Landscape for the Shade Sail installation. The Parish Clerk informed the Parish Council that a payment claim form had been submitted to ERYC Commuted sums for £9,295.

- 5413 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING TUESDAY 22<sup>ND</sup> FEBRUARY 2022, AT THE METHODIST CHURCH BUILDING FROM 7PM

## PLANNING COMMITTEE MEETING

5414 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 4 Ferndale Ave, Willerby, HU10 6AF
- Tiptoes Day Nursery, 49 Gorton Road, Willerby, HU10 6LU.

### PLANNING APPLICATIONS –

- 21/04272/PLF Erection of single storey extension to side and rear following demolition of existing extension at 215 Carr Lane, Willerby, HU10 6JY for Emma Flowers.  
**The Parish Council Planning Committee resolved that this application be approved.**
- 21/04334/PLF Erection of two storey and first floor extension to rear following demolition of existing conservatory, installation of first floor window to side, replacement doors/windows and addition of render to front and rear elevations at 41 Linthorpe Grove, Willerby, HU10 6SB for Alison Kingdom.  
**The Parish Council Planning Committee resolved that this application be approved.**
- 21/04461/PLF Erection of single storey extension to rear at 22 King Charles Close, Willerby, HU10 6LQ for Mr & Mrs Chamberlain (**NB within Anlaby & Anlaby Common Parish Council Boundary**)  
**Noted**
- 21/04581/PFL Increase roof height to create first floor accommodation over existing bungalow including dormer windows and rooflight to rear and construction of bay window to front at 19 Ash Grove, Willerby, HU10 6JH for Mr & Mrs Pat & Mally Dawson.  
**The Parish Council Planning Committee resolved that this application be approved.**