

THE WILLERBY PARISH COUNCIL

Clerk to the Council – Mrs Caroline Handforth

Willerby Parish Council, PO Box 730, Hull, HU10 9BG

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Councillors,

You are hereby summoned to attend a meeting of The Willerby Parish Council that will be held at the **Methodist Church building, Carr Lane, Willerby at 7.00 pm on Tuesday 21st September 2021** (NB the Planning Sub-Committee will meet immediately after the Parish Council meeting).

Members of the public are welcome from 7.00pm to speak in a 10 minute Public Forum in order to address the Parish Council on any local matters or concerns they may have. Please be aware that the Public Forum is a listening process, and although questions may be asked, matters will be referred to a future agenda for any decision to be made. Members of the public should indicate their desire to address the Parish Council on a specific topic during this ten-minute session at least 48 hours before the meeting (NB Members of the public or press are also welcome to sit in at Parish Council meeting to listen to the business transacted)

To reduce the spread of Covid-19, social distancing measures will remain in place for Councillors and any members of the public who may wish to attend, therefore there may be a limit on attendance numbers. Could all members of the public wishing to attend please inform the Clerk at least 48 hours prior to the meeting for the required arrangements to be made. To adhere to COVID-19 prevention all documents will be provided on request in advance of the meeting and no printed documents will be issued at the meeting.

Masks are optional.

A G E N D A

1. To receive and note apologies for absence
2. To record pecuniary and/or non pecuniary interests
3. To receive a report from the Police and the local Ward Councillor.
4. To agree the order of the Agenda.
5. To approve the Minutes of the Parish Council held on 24th August 2021. Chairman to sign minutes and initial each page.
6. To **note** miscellaneous reports/updates from Members/Clerk - **for information only**.
 - Parish Clerk to provide an update on the Playpark shade sail installation.
 - Parish Clerk to inform Parish Council that the 2020-2021 External Audit has been completed by PKF Littlejohn and returned with no outstanding issues.
 - Parish Clerk to inform Parish council that the Willerby Square Dog Dispenser has been temporarily removed and an alternate location needs to be decided and dog dispenser re installed.
7. Parish Clerk to confirm that an Extra Ordinary meeting will be held on Tuesday 5th October 2021 (if required) to conduct interviews to fill current Councillor vacancy.
8. To confirm members attendance at the ERYC Commuted Sums ceremonial cheque presentation and photograph at 10am on 23rd September at the Playpark.
9. To approve Parish Clerk holiday dates: Monday 11th October 2021 – Monday 18th October 2021.

10. To consider/approve the quotation for the supply, installation, decoration and removal of a 2021 village Christmas tree (if received). To consider/approve in principle potential associated event and date (if approved project to be added to both October & November's agendas for further discussion & planning)
11. To receive a report on the young children's playground.
 - Springer repair
12. To review the List of Correspondence received since last meeting:
 - Wicksteed Playpark Annual Inspection Report – 27.08.21
 - Invitation to NHS East Riding of Yorkshire CCG virtual AGM (21.09.21) – 27.08.21
 - Willerby Methodist Church Covid-19 measures review – 06.09.21
 - Environment Agency Biowise briefing – 06.09.21
 - AWAKE U3A Open Day/Relaunch Invitation (15th September) – 06.09.21
 - NHS East Riding of Yorkshire CCG Newsletter – 06.09.21
 - Joint Local Access Forum Annual Report – 06.09.21
13. To present a report on accounts to the end of August and approve the schedule of payments for September. Chairman & RFO to sign schedule of payments.
14. To confirm the date and time of the next Parish Council meeting:
Extra Ordinary Meeting – Tuesday 5th October 2021(if required)
Tuesday 19th October 2021, at the Methodist Church Building from 7pm

LIST OF APPENDICES:

Appendix A	Parish Council Minutes August 2021
Appendix B	Financial report for August 2021
Appendix C	Schedule of payments for September 2021

PLANNING COMMITTEE MEETING

1. To note approved planning decisions from ERYC:
 - 23 St Stephens Close, Willerby, HU10 6DG
 - The Trade Yard, Grange Park Lane, Willerby.
 - Gorton Road Roundabout, Willerby.
 - 76 Carr Lane, Willerby, HU10 6JN.
2. Planning applications –
 - i. 21/02831/PLF Erection of 2m extension to previously approved two storey rear extension (re-submission of 21/01521/PLF) at 1 Gorton Road, Willerby, HU10 6LU for Mr & Mrs Whitam.
 - ii. 21/02414/PLF Construction of a vehicle access with dropped kerb at 238 Kingston Road, Willerby, HU10 6ND for Mrs Lorna Robinson.
 - iii. 21/02670/PLF Erection of a single storey extension to rear and conversion of garage to office at Willerby Dental Care, 81 Kingston Road, Willerby, HU10 6AH for Mr Bejan Izadi.
 - iv. 21/02903/PLF Erection of two storey extension to side, two storey and first floor extension to rear and porch extension to front at 70 Ellerker Rise, Willerby, HU10 6EY for Mrs Adele France.
 - v. 21/02961/PLF Erection of single storey extension to rear at 56 Derrymore Road, Willerby, HU10 6ET for Mr & Miss Baker & Smith.
 - vi. 21/02678/PAD Display of 3 internally illuminated logo signs, 4 internally illuminated lettering signs, 2 internally illuminated pre-menu signs, 1 internally illuminated triple menu sign, 1 externally illuminated ordering unit, 2 non-illuminated projecting payment/collection point signs, 1 non-illuminated board sign, 3 non-illuminated poster board signs, 1 internally illuminated height restrictor, 1 internally illuminated traffic management sign, window graphics, an externally illuminated parapet band, external cladding and lighting at Burger King, Beverley Road, Willerby, HU10 6ED for BKUK (**NB within Cottingham Parish Council Boundary**)
 - vii. 21/02962/PLF Erection of single storey rear extension at 147 Carr Lane, Willerby, HU10 6JT for Mr & Mrs Higgins.
 - viii. 21/02979/PLF Erection of single storey extension to rear following removal of existing conservatory at 53 Aston Road, Willerby, Hu10 6SG for Alison Adams.
 - ix. 21/03136/PLF Erection of single storey extension to rear at 48 Kingston Road, Willerby, HU10 6AN for Ms Skinn.
 - x. 21/02088/PAD Display of two non illuminated marketing board signs at Willerby Hill Business Park, Willerby for Mr Scott Hall (**NB within Cottingham Parish Council Boundary**)
 - xi. 21/03246/PLF Erection of single storey extension to rear and alterations to garage roof at 3 Marshall Ave, Willerby, HU10 6LL for Mr & Mrs Murgatroyd.

C Handforth

Clerk to the Council

16th September 2021