

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 21st SEPTEMBER 2021

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllr G Crawforth, Cllr R McKinnon, Cllr L Telford, Cllr L Graham, Cllr P Marshall, Cllr M Gray

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: 0

- 5339 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE
Cllr T Williams
Cllr P Graham – Absent no apologies received.
- 5340 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS
None Received
- 5341 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.
None Received
- 5342 TO AGREE THE ORDER OF THE AGENDA.
Agreed – No Changes
- 5343 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 24TH AUGUST 2021.
CHAIRMAN TO SIGN MINUTES AND INITIAL EACH PAGE.
Approved – The minutes of the Parish Council meeting held on the 24th August 2021 were taken as read and signed & initialled by the Vice Chairman as a true and accurate record.
- 5344 TO **NOTE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - FOR INFORMATION ONLY.**
- Parish Clerk to provide an update on the Playpark shade sail installation – Parish Clerk confirmed that A & S Landscapes had been contacted with regards to obtaining up-to-date quotations for both a 4x4m Sail and 5x5m. Parish clerk to provide A & S landscapes with current photographs of the playpark (to be taken on 23rd September). Approval of quote to be added to October's agenda.
 - Parish Clerk to inform Parish Council that the 2020-2021 External Audit has been completed by PKF Littlejohn and returned with no outstanding issues.
 - Parish Clerk to inform Parish council that the Willerby Square Dog Dispenser has been temporarily removed and an alternate location needs to be decided and dog dispenser re installed – Parish clerk informed the Parish Council that due to the recent installation of new lamp posts by ERYC, the dog dispenser in Willerby Square has been temporarily removed by Cllr G Crawforth. The Parish Clerk requested that an alternative nearby lamp post is selected for re installation of the dog dispenser. Cllrs to inform Parish Clerk of possible suitable alternative locations, Parish Clerk to then obtain permissions from ERYC.
 - The Parish Clerk informed the Parish Council that an update from Alex (Grounds & Gardens) had been received and that the flower baskets would be removed on Saturday 25th September, with the planters to be removed the following week. Alex to contact Cllr T Williams to arrange access to the container for the storage of the baskets/planters. The Hop-pole roundabout will be cleared of the 2021 Wildflowers the week commencing 4th October. The gravel and thistles have already been sprayed with weedkiller.
 - Cllr L Graham that she had attended the recent exhibition at the Lazaat Hotel to view the plans/designs for the “Papas” roundabout.

5345 PARISH CLERK TO CONFIRM THAT AN EXTRA ORDINARY MEETING WILL BE HELD ON TUESDAY 5TH OCTOBER 2021 (IF REQUIRED) TO CONDUCT INTERVIEWS TO FILL CURRENT COUNCILLOR VACANCY.

Parish Clerk to confirm after the closing date of 30th September as to whether an extra ordinary meeting will be required. If extra meeting is required, Parish Clerk to inform members and confirm with Methodist Church.

5346 TO CONFIRM MEMBERS ATTENDANCE AT THE ERYC COMMUTED SUMS CEREMONIAL CHEQUE PRESENTATION AND PHOTOGRAPH AT 10AM ON 23RD SEPTEMBER AT THE PLAYPARK.

The Parish Clerk informed the Parish Council that a photograph to accompany a press release was requested by ERYC. Cllrs G Crawforth, L Telford, M Gray & L Graham confirmed that they will attend.

5347 TO APPROVE PARISH CLERK HOLIDAY DATES: MONDAY 11TH OCTOBER 2021 – MONDAY 18TH OCTOBER 2021.

Approved

5348 TO CONSIDER/APPROVE THE QUOTATION FOR THE SUPPLY, INSTALLATION, DECORATION AND REMOVAL OF A 2021 VILLAGE CHRISTMAS TREE (IF RECEIVED). TO CONSIDER/APPROVE IN PRINCIPLE POTENTIAL ASSOCIATED EVENT AND DATE (IF APPROVED PROJECT TO BE ADDED TO BOTH OCTOBER & NOVEMBER'S AGENDAS FOR FURTHER DISCUSSION & PLANNING)

Approved -The Parish Council considered the quotation for the delivery, supply, installation, decoration (using lights purchased by the Parish Council in 2019) and removal of a 15ft barrel housed 2021 village Christmas tree and resolved to **approve and accept** the quotation of £724 +VAT from Lite Ltd. Parish Clerk to contact Lite Ltd to inform them of decision. The Parish Council **agreed and approved** the location of the Star Inn. The Parish Council considered and **approved in principle** an associated event with a date of Thursday 2nd December 2021. Cllr McKinnon to confirm date with the Star Inn. Cllrs R McKinnon & P Marshall to lead project planning and liaison with the Star Inn. Parish Clerk to provide Cllr P Marshall with details of local Brass Band. Project update to be added to October's Agenda.

5349 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.

- Springer repair – Cllr G Crawforth provided the Parish Council with a report on the playpark and confirmed that the springer had been repaired by Streetscape.

5350 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:

- Wicksteed Playpark Annual Inspection Report – 27.08.21 **Noted**
- Invitation to NHS East Riding of Yorkshire CCG virtual AGM (21.09.21) – 27.08.21 **Noted**
- Willerby Methodist Church Covid-19 measures review – 06.09.21 **Noted**
- Environment Agency Biowise briefing – 06.09.21 **Noted**
- AWAKE U3A Open Day/Relaunch Invitation (15th September) – 06.09.21 **Noted**
- NHS East Riding of Yorkshire CCG Newsletter – 06.09.21 **Noted**
- Joint Local Access Forum Annual Report – 06.09.21 **Noted**

5351 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF AUGUST AND APPROVE THE SCHEDULE OF PAYMENTS FOR SEPTEMBER. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

Approved. The Parish Clerk confirmed that balance of the Current Account stands at £61,380 with £3,150 in the Reserve account. Payments this month include payment to Wicksteed for the playpark annual external inspection, and payment to PKF Littlejohn for the 2020-2021 External Audit Fees.

- 5352 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:
Extra Ordinary Meeting – Tuesday 5th October 2021(if required) – Clerk to confirm with members & Methodist Church if meeting is required.
Tuesday 19th October 2021, at the Methodist Church Building from 7pm

PLANNING COMMITTEE MEETING

- 5353 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 23 St Stephens Close, Willerby, HU10 6DG
- The Trade Yard, Grange Park Lane, Willerby.
- Gorton Road Roundabout, Willerby.
- 76 Carr Lane, Willerby, HU10 6JN.

PLANNING APPLICATIONS –

- i. 21/02831/PLF Erection of 2m extension to previously approved two storey rear extension (re-submission of 21/01521/PLF) at 1 Gorton Road, Willerby, HU10 6LU for Mr & Mrs Whitam.
The Parish Council Planning Committee resolved that this application be approved.
- ii. 21/02414/PLF Construction of a vehicle access with dropped kerb at 238 Kingston Road, Willerby, HU10 6ND for Mrs Lorna Robinson.
The Parish Council Planning Committee resolved that this application be approved.
- iii. 21/02670/PLF Erection of a single storey extension to rear and conversion of garage to office at Willerby Dental Care, 81 Kingston Road, Willerby, HU10 6AH for Mr Bejan Izadi.
The Parish Council Planning Committee resolved that this application be approved.
- iv. 21/02903/PLF Erection of two storey extension to side, two storey and first floor extension to rear and porch extension to front at 70 Ellerker Rise, Willerby, HU10 6EY for Mrs Adele France.
The Parish Council Planning Committee resolved that this application be approved.
- v. 21/02961/PLF Erection of single storey extension to rear at 56 Derrymore Road, Willerby, HU10 6ET for Mr & Miss Baker & Smith.
The Parish Council Planning Committee resolved that this application be approved.
- vi. 21/02678/PAD Display of 3 internally illuminated logo signs, 4 internally illuminated lettering signs, 2 internally illuminated pre-menu signs, 1 internally illuminated triple menu sign, 1 externally illuminated ordering unit, 2 non-illuminated projecting payment/collection point signs, 1 non-illuminated board sign, 3 non-illuminated poster board signs, 1 internally illuminated height restrictor, 1 internally illuminated traffic management sign, window graphics, an externally illuminated parapet band, external cladding and lighting at Burger King, Beverley Road, Willerby, HU10 6ED for BKUK (NB within Cottingham Parish Council Boundary)
Noted
- vii. 21/02962/PLF Erection of single storey rear extension at 147 Carr Lane, Willerby, HU10 6JT for Mr & Mrs Higgins.
The Parish Council Planning Committee resolved that this application be approved.
- viii. 21/02979/PLF Erection of single storey extension to rear following removal of existing conservatory at 53 Aston Road, Willerby, Hu10 6SG for Alison Adams.
The Parish Council Planning Committee resolved that this application be approved.

- ix. 21/03136/PLF Erection of single storey extension to rear at 48 Kingston Road, Willerby, HU10 6AN for Ms Skinn.
The Parish Council Planning Committee resolved that this application be approved.

- x. 21/02088/PAD Display of two non illuminated marketing board signs at Willerby Hill Business Park, Willerby for Mr Scott Hall (**NB within Cottingham Parish Council Boundary**)
Noted

- xi. 21/03246/PLF Erection of single storey extension to rear and alterations to garage roof at 3 Marshall Ave, Willerby, HU10 6LL for Mr & Mrs Murgatroyd.
The Parish Council Planning Committee resolved that this application be approved.