

# MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 20<sup>th</sup> July 2021

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllrs T Williams, G Crawforth, L Graham, L Telford, P Graham

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 0

Ward Councillors: Cllr G McMaster

5312 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Cllr R McKinnon

Cllr M Gray

Cllr D Brooks – Absent no apologies received

5313 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

None Received

5314 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

Cllr G McMaster informed the Parish Council that a meeting has been arranged between the Willerby & Kirkella Ward Councillors and the Environment Agency to discuss the recent application from Biowise. Cllr McMaster also confirmed that as requested by residents of Well Lane he would be applying to ERYC for Tree Protection Orders on the former Willerby Manor Site.

5315 TO AGREE THE ORDER OF THE AGENDA.

**Agreed** – No Changes

5316 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 15<sup>TH</sup> JUNE 2021. CHAIRMAN TO SIGN MINUTES AND INITIAL EACH PAGE.

**Approved** – The minutes of the Parish Council meeting held on the 15<sup>th</sup> June 2021 were taken as read and signed & initialled by the Chairman as a true and accurate record.

5317 TO NOTE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY:**

- New Parish Council Salt bin has been installed at Willerby Low Road - **Noted**
- New Notice boards update – The Parish Clerk informed the Parish Council that three of the six new notice boards had been installed. Parish Clerk to distribute new keys and magnetic pins once the remaining three boards have been installed.
- Cllr G Crawforth provided the Parish Council with a report from his recent visit to ERYC Local Plan presentation at Beverley Leisure Centre on 14<sup>th</sup> July 2021.
- Cllr T Williams informed the Parish Council that Alex had confirmed that the Wildflowers on the roundabout are to be partially cleared at the end of next week, and then fully cut back at the end of August. Parish Clerk to contact Alex to request quotation for work including skip hire.

5318 TO CONSIDER THE REQUEST TO REMOVE PARISH COUNCIL OWNED SALT BIN SITUATED BETWEEN KINGSTON ROAD AND HAYDON CLOSE DUE TO ANTI-SOCIAL BEHAVIOUR AND MOBILITY ACCESSIBILITY. TO APPROVE REMOVAL FEE OF £65.00.

**Approved** – The Parish Council resolved to **approve** the request from ERYC and resident of Haydon Close to remove the Salt Bin situated between Kingston Road and Haydon Close and resolved to **approve** the associated removal cost of £65.00. Parish Clerk to contact ERYC to confirm.

5319 TO DISCUSS & APPROVE POTENTIAL “GOOD NEIGHBOUR PROJECT”. TO AGREE ON MEMBERS TO MANAGE PROJECT IF APPROVED, AND TO APPROVE ASSOCIATED COSTINGS.

**Approved** - Cllr L Telford presented the Parish Council with a draft poster to promote the project. It was agreed that the age of 16 and under was added to the Junior category and that the deadline for applications would be 30<sup>th</sup> September 2021. It was also suggested that a nomination form should be used by applicants. Cllr L Telford to finalise poster and draft a nomination form. Poster to then be promoted on notice boards and on social media. Nomination form to be added to website and given to local businesses to distribute. Project to be added to August agenda for update.

5320 TO APPROVE RESCHEDULING AUGUST PARISH COUNCIL MEETING TO THE 24<sup>TH</sup> AUGUST 2021 DUE TO PARISH CLERK’S ANNUAL LEAVE.

**Approved** – Parish Clerk to update notice boards and website.

5321 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.

Cllr G Crawforth, Cllr L Graham and Cllr L Telford provided a report on the playpark. Cllr G Crawforth confirmed that the new notice board had been installed and that the signs that were obscured by the new board had been moved. Parish Clerk to contact Alex at Grounds and Gardens with regards to previously requested quote to maintain the front area of the Playpark.

5322 TO NOTE OUTSTANDING MATTERS WITH ERYC –

- Awaiting evidence of Landlord’s Consent from ERYC to complete Commuted Sums application - The Parish Clerk informed the Parish Council that Landlord’s consent had been received and that the Commuted Sums application had been submitted to East Riding Council on the 15<sup>th</sup> July 2021.

5323 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:

- Willerby, Kirkella & Anlaby Royal British Legion quarterly newsletter – 16.06.21- **Noted**
- East Riding of Yorkshire CCG June newsletter – 16.06.21 - **Noted**
- East Riding Council results of Blackthorn Lane traffic survey – 17.06.21 - **Noted**
- Humberside Police & Crime Commissioner Consultation Letter – 21.06.21- **Noted**
- East Riding Local Plan Public Drop-in Events – 28.06.21 - **Noted**

5324 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF JUNE AND APPROVE THE SCHEDULE OF PAYMENTS FOR JULY. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

**Approved** – The Parish Clerk confirmed that the balance of the Current account stands at £46,858 with £3,150 in the Reserve account. Payments this month include donation to the CMT charity in memory of Peter Gardiner, payment to Streetscape for the supply & installation of the new playpark springer, annual membership payment to SLCC and HMRC 1<sup>st</sup> Quarter PAYE payment.

5325 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:  
SUBJECT TO AGENDA ITEM 9 (ABOVE)

**Tuesday 24<sup>th</sup> August 2021 at the Methodist Church Building from 7pm.**

## PLANNING COMMITTEE MEETING

5326 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 14 Birch Drive, Willerby, HU10 6LB.
- 137A Kingston Road, Willerby, HU10 6AL.
- 98 The Parkway, Willerby, HU10 6BE.
- 38 Thornwick Ave, Willerby, HU10 6LP.

### PLANNING APPLICATIONS –

- i. 21/02126/STPLF Installation and operation of a solar farm with associated infrastructure, including photovoltaic panels, mounting frames, transformers/inverters, substation, access tracks, pole mounted CCTV cameras and fencing at Land South of Castle Hill Roundabout, to the East of Beverley Road Cottingham, HU10 6ED for Hull University Teaching Hospitals NHS Trust (**NB within Cottingham Parish Council Boundary**)  
**Noted**
- ii. 21/01839/PLF Erection of a single storey extension to side at 6 The Octagon, Willerby, HU10 6BL for Mr/Mrs Pete & Sandra Collingwood.  
**The Parish Council Planning Committee resolved that this application be approved.**
- iii. 21/01869/PLF Erection of a single storey extension to side and rear at 27 Palmer Ave, Willerby, HU10 6LJ for Lindsey Robinson.  
**The Parish Council Planning Committee resolved that this application be approved.**
- iv. 21/01973/PLF Erection of a single storey extension to rear at 23 St Stephens Close, Willerby, HU10 6DG for Mr & Mrs Hopkinson.  
**The Parish Council Planning Committee resolved that this application be approved.**
- v. 21/01946/PLF Erection of first floor extension to side with balcony to rear and erection of single storey extension to rear at 42 Kingston Road, Willerby, HU10 6BH for Dave Tyler.  
**The Parish Council Planning Committee resolved that this application be approved.**
- vi. 21/02023/PLF Erection of summerhouse at 15 Birch Drive, Willerby, HU10 6LB for Mr S Williams.  
**The Parish Council Planning Committee resolved that this application be approved.**
- vii. 21/02475/TPO-Willerby No 14 (Ref 768) T1-Crown reduce 1 no Tulip tree by 1.5 metre, crown lift by 1 metre and crown thin by 10% to keep tree well maintained and to avoid the tree getting too large at 4 Great Gutter Lane East, Willerby, HU10 6DE for Mr James Wetherall.  
**The Parish Council Planning Committee resolved that this application be approved.**
- viii. 21/02111/STVAR Erection of warehouse and retail units. Application to remove conditions 3 (service road) and 21 (use class) and variation of conditions 2 (approved discharge of conditions), 4 (hard and soft landscaping), 9 (mezzanines), 10 (use classes), 13 (flood risk assessment), 15 (vehicular access), 16 (approved plans) to allow for an amended layout and 18 (service area management plan) of planning permission 15/03599/STVAR at Anlaby Retail Park, Springfield Way, Anlaby for Derwent Estates (**NB within Anlaby with Anlaby Common Parish Council Boundary**)  
**Noted**