

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 15th JUNE 2021

VENUE: Willerby Methodist Church

PRESENT:

Members: Cllrs T Williams, G Crawforth, L Graham, M Grey, R McKinnon, L Telford,

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: Alex Riley from Grounds and Gardens

Ward Councillors: Cllr G McMaster

5291 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Cllr P Marshall

Cllr P Graham – Absent no apologies received

Cllr D Brooks – Absent no apologies received

5292 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

None Received

5293 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

Cllr McMaster provided the Parish Council with an overview to the proposed local parliamentary boundary changes which would apply from 2023. He informed the Parish Council that phase 2 on the West Hill development had permission to build, but not occupy until the local infrastructure had been reviewed, and that Phase 3 of the development had been relinquished to Bellway Homes. It has been proposed and agreed in principle that the “Papas” roundabout will be made smaller, with an additional lane and computer-controlled traffic lights. The research into this issue was carried out by an external company and not by the local authority. Cllr McMaster informed the Parish Council that the local plan was currently being reviewed and confirmed that no NEW major sites were coming into the Willerby & Kirkella area.

5294 TO AGREE THE ORDER OF THE AGENDA.

The Parish Council resolved to move item 3 from the planning agenda to allow Cllr McMaster to be present and informed of decision. No further changes.

5295 TO AGREE IN PRINCIPAL TO SUPPORT A “STOPPING UP” APPLICATION TO DECLASSIFY A PATHWAY ON SETTERWOOD GARTH, WILLERBY.

Agreed - The Parish Council Planning Committee **resolved to support** a “stopping up” application if submitted by the residents of Setterwood Garth, Willerby. Parish Clerk to contact residents to inform them of decision.

5296 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 4TH MAY 2021. CHAIRMAN TO SIGN MINUTES AND INITIAL EACH PAGE.

Approved - The minutes of the Annual Council Meeting held on the 4th May 2021 were taken as read and signed & initialled by the Chairman as a true and accurate record.

5297 TO DISCUSS/CONSIDER OPTIONS FOR THE HOP-POLE ROUNDABOUT THROUGHOUT THE WINTER MONTHS WHEN THE WILDFLOWERS ARE NOT IN BLOOM. ALEX RILEY FROM GROUNDS & GARDENS TO ATTEND. TO CONSIDER THE PURCHASE OF FOUR ENVIRONMENTAL SIGNS FOR DISPLAY ON THE ROUNDABOUT AND APPROVE ASSOCIATED COSTINGS.

Alex Riley from Grounds and Gardens gave an overview of the current situation regarding the Wildflowers on the roundabout and suggested that throughout the Winter months a structural element could be added. He explained that the planting of additional winter plants/flowers would not be advised due to the soil type. He suggested that signage should be displayed informing the community of the Wildflower project. It was agreed that the issue of the Wildflowers will be added again to the agenda in October for further discussion. It was agreed that an additional flower basket/trough would be installed at the second Kingston Road/Hop-pole roundabout crossing

Approved. The Parish Council resolved to **approve** the purchase of four environmental signs and the associated costings of approximately £100.00. Parish Clerk to order signs and promote on social media once installed to establish public opinion on the project.

5298 **TO NOTE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - FOR INFORMATION ONLY:**

- Parish Clerk to inform Parish Council that the 2020-2021 HMRC VAT reclaim and the first half of the 2021-2022 precept have both been paid into the Parish Council's Natwest Current Account. **Noted**
- Parish Clerk to provide update on Playpark Shade Sail Commuted Sums Application - The Parish Clerk informed the Parish Council that the application was almost complete and the only documentation still required was evidence of "Landlords Consent" from ERYC.
- The Parish Clerk informed the Parish Council that the Willerby War Memorial and the Well Lane Playpark have now been listed and verified on Google Maps.

5299 **TO CONSIDER/APPROVE DESIGNS AND QUOTATIONS FOR THE SUPPLY, INSTALLATION AND REMOVAL OF THE 2021 CHRISTMAS LIGHTS.**

Approved - The Parish Council considered and resolved to **approve** the "Bright White" design as the preferred choice with "Warm White" second, and "Coloured" third. Parish Clerk to contact ERYC to confirm that these options are permitted.

The Parish Council considered the quotation for the supply, installation & removal of the 2021 Festive Lights and resolved to **approve and accept** the quotation of £6,359 from Lite Ltd. It was noted that the quotation also includes the installation and removal of the LED "Merry Christmas Willerby" Sign. The Parish Council considered the quotation for the replacement of the sign's current lights with low voltage rope lights, which would then allow for the sign to be installed safely at ground level and resolved to **approve and accept** the quotation of £600 from Lite Ltd. Parish Clerk to contact Lite Ltd to confirm acceptance of the quotation and request an additional quotation for the installation and decoration of a potential Christmas tree (subject to funding/approval)

5300 **TO DISCUSS/CONSIDER 2021 COMMUNITY GRANT FUND APPLICATION FROM THE SKATE PARK ASSOCIATION.**

Approved – A vote was taken and the Parish Council resolved to **approve** the Community grant application and resolved to donate £500 to the Skate Park Association. Parish Clerk to contact the Skate Park Association to arrange payment. Cllr McKinnon to revise application form for approval at future meeting.

5301 **CLLR L TELFORD TO PROPOSE AND PRESENT PLANS FOR A "GOOD NEIGHBOUR AWARD" PROJECT. PARISH COUNCIL TO CONSIDER/APPROVE PROJECT AND COSTINGS.**

Cllr Telford proposed a "Good Neighbour Award" project to encourage positive local community spirit. It was proposed that residents of Willerby nominate fellow residents/businesses with three categories of Adult, Child & Business. The winner of each category would receive a prize along with a certificate for everyone who is nominated. Project to be promoted on notice boards and social media. It was agreed that the project should be deferred until July Parish Council meeting to allow further discussion and suggestions from Councillors.

5302 **TO APPROVE PARISH CLERK HOLIDAY DATES. FRIDAY 30TH JULY 2021 – TUESDAY 10TH AUGUST 2021 & MONDAY 30TH AUGUST 2021 – MONDAY 6TH SEPTEMBER 2021.**

Approved

5303 **TO CONSIDER/APPROVE A PARISH COUNCIL DONATION TO THE CMT CHARITY IN HONOUR OF PETER GARDINER.**

Approved – A vote was taken and the Parish Council resolved to **approve** a donation of £50 to the CMT Charity. Parish Clerk to arrange donation.

- 5304 TO RESOLVE TO SUBMIT A RESPONSE FROM THE PARISH COUNCIL TO THE ENVIRONMENT AGENCY BIOWISE CONSULTATION.
Resolved – The Parish Council resolved to submit the below response to the Environment Agency. *Willerby Parish Council resolved at their meeting on Tuesday 15th June 2021 to not support/approve the application by Biowise to increase the amount of waste they are permitted to receive. This is primarily due to the odour issues already being experienced by the residents of Willerby, and also due to a potential increase in traffic which would add additional pressure onto an already stretched local infrastructure.*
- 5305 TO RESOLVE THAT THE AUTHORISED SIGNATORIES IN THE CURRENT MANDATE, FOR THE ACCOUNTS DETAILED IN SECTION 1.3 OF THE NATWEST BUSINESS BANKING UNIVERSAL MANDATE, BE CHANGED IN ACCORDANCE WITH SECTION AUTHORISED SIGNATORIES. CLLR CRAWFORTH & CLLR MCKINNON TO COMPLETE AND SIGN MANDATE, CLLR WILLIAMS & PARISH CLERK TO SIGN TO CERTIFY MANDATE.
Resolved – The Parish Council resolved to **approve** that the authorised signatories in the current mandate, for the accounts detailed in section 1.3 of the Natwest business banking universal mandate, be changed in accordance with section authorised signatories.
As per minute ref: 5279 Cllr G Crawforth & Cllr R McKinnon are to be added as additional signatories and both signed and completed required mandate. Cllr T Williams and Parish Clerk signed to certify mandate. Parish Clerk to return mandate to Natwest.
- 5306 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.
Cllr G Crawforth, Cllr L Graham & Cllr L Telford provided a report of the playpark. It was confirmed that the new “springer” had been installed and the old “crazy twister” now removed.
- 5307 TO NOTE OUTSTANDING MATTERS WITH ERYC –
• Main Street Salt Bin Application has been submitted – **Approved by ERYC 05.05.21. Installation scheduled for the Summer – Noted.**
- 5308 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
• East Riding CCG May Newsletter – 07.05.21 **Noted**
• ERYC Anti-Social Behaviour Parish Report – 07.05.21 **Noted**
• ERYC Annual Town & Parish Council Planning Liaison Meeting Invitation – 18.05.21
Cllr T Williams & Cllr P Marshall to attend (22.06.21 5pm) **Noted**
• Environment Agency Biowise update/briefing – 07.06.21 **Noted**
- 5309 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF MAY AND APPROVE THE SCHEDULE OF PAYMENTS FOR JUNE. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.
Approved. The Parish Clerk confirmed that balance of the Current Account stands at £51,799 with £3,150 in the Reserve account. Payments this month include final payment to the Parish Notice Board Company for the replacement village notice boards, room hire payment to Willerby Methodist Church for 2021-2022 Parish Council meetings, and payment to ERYC pre-planning enquiry service in connection with the Play Park Commuted Sums Shade Sail application.
- 5310 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING
Tuesday 20th July 2021, at the Methodist Church Building from 7pm

PLANNING COMMITTEE MEETING

5311 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 2 Luthers Rise, Willerby, HU10 6GA
- 12 The Octagon, Willerby, HU10 6BL
- 10 Palmer Ave, Willerby, HU10 6LJ
- 1 Fairfield Ave, Kirkella, HU10 7UG
- 361 Kingston Road, Willerby, HU10 6PY
- 65 Ashdene Close, Willerby, HU10 6LF
- 56 Hawthorne Ave, Willerby, HU10 6JJ.
- 6 Beech Ave, Willerby, HU10 6AA.
- Land at Grange Park Lane, Willerby.
- TPO Willersley House, Main Street, Willerby.

PLANNING APPLICATIONS –

- 21/01296/PLF Erection of timber frame outbuilding to be used as home office and garden room at 14 Birch Drive, Willerby, HU10 6LB for Mr Richard Rowe.
The Parish Council Planning Committee resolved that this application be approved.
- 21/01767/TPO Main Street Willerby, 1992 (Ref 237) G2 – Remove 1 no Ash tree (T1) and 1 no Beech tree (T2) due to property subsidence at 42 John Gray Court, Willerby, Hu10 6XZ for Anchor Hanover Group.
The Parish Council Planning Committee resolved that this application be approved.
- 21/01311/STPLF Erection of 211 dwellings and associated infrastructure including access, internal road layout and landscaping at Land South of Larkfield, 23 Great Gutter Lane West, Willerby, HU10 6DP for Bellway Homes Ltd. **(NB within Kirkella Parish Council Boundary)**
Noted
- 21/01407/PLF Extension of existing roof line over existing flat roof including dormer extension to rear, installation of roof lights to side and rear, erection of a single storey extension to rear, application of render to external surfaces and associated works, construction of raised patio area to rear and alterations to vehicle access and driveway (retrospective application) at 116 Wolfreton Lane, Willerby, HU10 6PT for Mr Richard Soper.
The Parish Council Planning Committee resolved that this application be approved.
- 21/01634/PLF Erection of a glass house to rear of existing detached garage (retrospective application) at 38 Thornwick Ave, Willerby, HU10 6LP for Mr K Benson.
The Parish Council Planning Committee resolved that this application be approved.
- 21/01521/PLF Erection of two storey extension to rear (revised scheme of 20/02761/PLF) at 1 Gorton Road, Willerby, HU10 6LU for Mr & Mrs Whitam.
The Parish Council Planning Committee resolved that this application be approved.
- 21/01447/PLF Erection of a summer house to rear (retrospective application) at 14 Palmer Ave, Willerby, HU10 6LJ for Mrs Adele Robins-Glenton.
The Parish Council Planning Committee resolved that this application be approved.
- 21/01647/PAD Display of two internally illuminated fascia signs at Poundstretcher, Units 6-8, Willerby Shopping Park, Grange Park Lane, Willerby, HU10 6EB for Poundland Ltd.
The Parish Council Planning Committee resolved that this application be approved.