

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 20th APRIL 2021

VENUE: Held remotely via Zoom

PRESENT:

Members: Cllrs T Williams, G Crowth, L Graham, M Grey, R McKinnon, L Telford, P Marshall

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 2

Ward Councillors: Cllr B Weeks

The Chairman read out the Willerby Parish Council recording disclaimer before opening the meeting.

5245 TO RECEIVE & NOTE APOLOGIES FOR ABSENCE

Cllr Daniel Brooks

Cllr P Graham – No apologies received.

5246 TO WITNESS NEW COUNCILLORS LIZ TELFORD AND PHIL MARSHALL SIGNING OF DECLARATION OF OFFICE. FORMS TO THEN BE RETURNED TO PARISH CLERK.

Chairman welcomed Cllr Liz Telford and Cllr Phil Marshall onto the Parish Council. Declaration forms to be returned to the Parish Clerk. Parish Clerk to provide ERYC with required documents, update Parish Council website and order identity badges. Councillor notice board information to be updated in May after Annual Meeting.

5247 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

None Received

5248 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

Cllr Ben Weeks attended and provided the Parish Council with a report of local interest. The Ward Councillors have been informed by local Police that there has been reports of attempted thefts from garages and cars and that residents should ensure that cars and outbuildings are secure and that all suspicious activity should be reported to the police on 101. The issue of speeding on Main Street was raised by Cllr Telford and reported overhanging trees covering the 20mph speed signs. Cllr Weeks informed the Parish Council that there was a possibility of temporary traffic lights being considered to alleviate congestion at Papas Roundabout. Cllr Marshall enquired as to whether the widening of the road at the roundabout had been considered and Cllr Crowth enquired with regards to the configuration of the lanes to Beverley. Cllr McKinnon enquired as to the usage of the proposed temporary traffic lights. Cllr Weeks informed the Parish Council that the local plan would soon be up for review and that the Parish Council would be consulted.

The Parish Clerk read a written crime statistics police report which was provided from local PSCO.

5249 TO AGREE THE ORDER OF THE AGENDA.

No Change

5250 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 16TH MARCH 2021. CHAIRMAN TO SIGN MINUTES IN VIEW OF THE COUNCIL, INITIAL EACH PAGE AND RETURN TO PARISH CLERK.

The minutes of the meeting on the 16th March 2021 were taken as read and signed & initialled by the Chairman as a true and accurate record.

5251 TO **NOTE** MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY.**

- Parish Clerk to inform the Parish Council that permissions have been received from ERYC for the replacement of the five current notice boards and for the installation of an additional board outside of the playpark. An order has been placed for the six notice boards - **Noted**
- Parish Clerk to inform Parish council that the Weathervane lights have been replaced by Chester's Electrical – **Noted. Lights replaced under warranty so only a call out fee charged.**

- Parish Clerk to inform Parish Council that 2020-2021 VAT reclaim has been submitted to HMRC – **Noted. Parish Clerk informed the Parish Council that the reclaim amount was £1,794.21.**
- Parish Clerk to inform Parish Council that ERYC have been contacted regarding indemnity licences for the decoration of the roundabouts over the weekend of the 15th May 2021 by the Royal British Legion to commemorate their centenary anniversary - **Noted**
- Parish Clerk to inform Parish Council of the new Parish Council PO Box address which is to be used on all publicly available websites and documents – **Noted. Clerk informed Parish council that the PO Box address is displayed on the agenda header.**

Cllr Crawforth raised the issue of repairs required to the grass verges on Well Lane, The Parkway, The Hollies and Ladysmith Road. Parish Clerk to contact ERYC.

5252 TO RESOLVE TO ADOPT PARISH COUNCIL SOCIAL MEDIA AND ELECTRONIC COMMUNICATIONS POLICY.

Resolved – The Parish Council **resolved to adopt** the Social Media and Electronic Communications Policy. Parish Clerk to publish on website.

5253 TO RESOLVE TO CONSIDER COMMUNITY GRANT APPLICATION FROM WILLERBY METHODIST CHURCH IN RELATION TO WILLERBY COMMUNITY GARDEN IMPROVEMENTS UNDER SECTIONS 137 AND 139 OF THE LOCAL GOVERNMENT ACT 1972.

Resolved – The Parish Council resolved to consider the Community grant application for £80.00 from Willerby Methodist Church under sections 137 and 139 of the Local Government Act 1972 on the basis that the Community Garden is in the interests of the area or its inhabitants. A vote was taken, and the Parish Council resolved to **approve** the application. Parish Clerk to contact Willerby Methodist Church and arrange payment.

5254 TO INFORM THE PARISH COUNCIL THAT THE GOVERNMENT LEGISLATION WHICH ALLOWS LOCAL AUTHORITIES TO HOLD MEETINGS REMOTELY HAS **NOT** BEEN EXTENDED PAST 7TH MAY 2021.

To approve the Annual **Council** Meeting to be brought forward and held remotely via Zoom on Tuesday 4th May 2021 - **APPROVED**

To approve the Annual **Parish** Meeting to be brought forward and held remotely via Zoom on Thursday 6th May 2021 - **APPROVED**

5255 TO DISCUSS THE CLEARANCE OF THE 2021 ROUNDABOUT WILDFLOWERS. TO CONSIDER THE MAINTENANCE AND ENHANCEMENT OF THE WILDFLOWERS IN 2022.

It was agreed that Grounds & Gardens would be contacted to discuss options for the roundabout during the months that the Wildflowers are not in bloom. Parish Clerk to also contact Grounds and Gardens to obtain a quotation for the clearance & skip hire of the 2021 Wildflowers.

5256 TO RESOLVE TO APPROVE THE REPLACEMENT OF THE CRAZY TWISTER EQUIPMENT IN THE PLAYPARK. TO CONSIDER THE DESIGNS OF A REPLACEMENT ITEM, AND TO RESOLVE TO APPROVE QUOTATIONS.

Approved. The Parish Council resolved to **approve** the replacement of the Crazy Twister. The alternative designs were considered, a vote was taken, and it was agreed that Inclusive Springer would be the most suitable. The Parish Council considered the quotation for the Inclusive Springer and resolved to **approve and accept** the quotation of £1865 +VAT from Streetscape for delivery and supply and installation. The Parish Clerk informed the Parish Council that as the replacement was over the 2021-2022 budgeted amount, funds could be reallocated from the budgeted playpark sail project with a view to obtaining additional external funding for the sail. The reallocation of funds was **approved** by the Parish Council. Parish Clerk to contact Streetscape to confirm order.

- 5257 TO REVIEW THE EASTER COLOURING COMPETITION AND CHOOSE THE THREE WINNING ENTRIES.
Winners were selected in each category. It was agreed that the prize would be split in the 5-10yrs age group. Clerk to contact winners, produce certificates, purchase prizes and arrange delivery.
- 5258 TO CONSIDER/APPROVE PAYMENT OF ERNLLCA 2021-2022 MEMBERSHIP.
Approved – The Parish Council resolved to **approve** renewal of ERNLLCA membership and payment of £1253.75. Clerk to contact ERNLLCA to renew membership. Payment to be made in June.
- 5259 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.
Cllr Crawforth & Cllr L Graham provided a report of the playpark. It was suggested that a quotation is obtained for the installation of edging around the front Hawthorne hedges as well as decorative stone chips. Cllr Crawforth to contact Grounds and Gardens to obtain quotation to present to the Parish council for consideration. Cllr Crawforth also advised that a number of wet pour areas are beginning to lift at the edges and may need to be repaired, the hopscotch area requires re-painting and the Glow worm was still squeaking. Clerk to obtain quotations for repairs to present to the Parish Council for consideration.
- 5260 TO NOTE OUTSTANDING MATTERS WITH ERYC –
• Main Street Salt Bin Application has been submitted, awaiting decision - **Noted**
- 5261 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
• Haltemprice Skate Park Annual Inspection Report – 17.03.21 **Noted**
• ERYC Covid-19 Members Briefing – 22.03.21 **Noted**
• Royal British Legion Branch Newsletter – 22.03.21 **Noted**
• ERYC CCG Newsletter – 12.04.21 **Noted**
- 5262 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF MARCH AND APPROVE THE SCHEDULE OF PAYMENTS FOR APRIL. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.
Approved. The Parish Clerk confirmed that balance of the Current Account stands at £37,223 with £3,150 in the Reserve account. Payments this month include 50% deposit paid to The Parish Notice Board Company for replacement village notice boards, HMRC 4th Quarter PAYE payment, Annual insurance premium payment to Zurich Municipal and payment to Chester’s Electrical for the replacement of weathervane roundabout lights.
- 5263 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING – TO BE RESOLVED AS PER AGENDA ITEM 10.
ANNUAL COUNCIL MEETING TUESDAY 4TH MAY 2021 VIA ZOOM FROM 7PM
ANNUAL PARISH MEETING THURSDAY 6TH MAY 2021 VIA ZOOM FROM 7PM

The meeting was closed at 20.25

PLANNING COMMITTEE MEETING

5264 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 86 Wolfreton Lane, Willerby, HU10 6PT.
- 28 Kenwardly Road, Willerby, HU10 6LY.
- 25 Collynson Close, Willerby, HU10 6AS.
- 33 Kenwardly Road, Willerby, HU10 6LZ.

PLANNING APPLICATIONS –

- i. 21/00676/PLF Removal of existing 15m pole and installation of a new 20m pole supporting 6 antennas and 3 remote radio units, 1 x 300mm relocated dish, installation of cabinet following removal of 1 existing cabinet, installation of 1 GPS module and associated works at Telecommunications Mast 42693, Beverley Road, Willerby for Cornerstone and Telefonica UK Ltd.
Noted
- ii. 21/00266/PLF Erection of a two storey extension to side at 10 Palmer Ave, Willerby, HU10 6LJ for Mr David Ledgard.
The Parish Council Planning Committee resolved that this application be approved.
- iii. 21/00607/PLF Erection of single storey extension to rear following removal of existing conservatory at 65 Ashdene Close, Willerby, HU10 6LF for Mr James Taylor.
The Parish Council Planning Committee resolved that this application be approved.
- iv. 21/00840/PLF Erection of a single storey extension to rear following removal of existing extension at 6 Beech Ave, Wilerby, HU10 6AA for Miss Frances Gammond.
The Parish Council Planning Committee resolved that this application be approved.
- v. 21/01010/PLF Erection of a single storey extension to the rear at 1 Fairfield Ave, Kirkella, HU10 7UG for Mr R Barrett
Noted
- vi. 21/00987/PLF Erection of single storey extension to rear at 361 Kingston Road, Willerby HU10 6PY for Mr & Mrs Crundwell.
The Parish Council Planning Committee resolved that this application be approved.