

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 16th March 2021

VENUE: Held remotely via Zoom

PRESENT:

Members: Cllrs T Williams, G Crawforth, L Graham, M Grey, Cllr P Graham (confirmed attendance at 19:36 via telephone call to Parish Clerk and informed that he had no online access to video or microphone)

Clerk to the Council: Mrs Caroline Handforth

Members of the Public: 2

The Chairman read out the Willerby Parish Council recording disclaimer before opening the meeting.

5225 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Cllr R McKinnon

Cllr D Brooks – Absent no apologies received.

5226 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS.

None received.

5227 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

None received.

5228 TO AGREE THE ORDER OF THE AGENDA.

No Change

5229 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 16TH FEBRUARY 2021. CHAIRMAN TO SIGN MINUTES IN VIEW OF THE COUNCIL, INITIAL EACH PAGE AND RETURN TO PARISH CLERK.

The minutes of the meeting on the 16th February 2021 were taken as read and signed & initialled by the Chairman as a true and accurate record.

5230 TO RECEIVE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK - **FOR INFORMATION ONLY:**

- Clerk to inform the Parish Council that Willerby Parish Council has been awarded the ERMOS accreditation (East Riding Minimum Operating Standards) for 2021-2022 - **Noted**
- Clerk to inform the Parish Council that Chester's Electrical have been contacted to inspect the weathervane lights on the Hop-pole roundabout - **Noted**
- Clerk to inform Parish Council that the Millennium Oak Tree & Well Lane raised flower bed plaques have been installed - **Noted**
- Clerk to inform the Parish Council that quotations and visuals have been requested from three companies for the external installation, supply, and removal of the 2021 Christmas lights – **Noted. Parish Clerk to provide quotations for consideration at full council meeting once obtained.**

5231 TO VOTE ON CANDIDATES TO FILL THE TWO PARISH COUNCILLOR VACANCIES.

A vote was taken, and two majority candidates were established. Clerk to contact successful candidates Liz Telford and Phil Marshall to inform them. Clerk to provide both candidates with new Councillor Packs and associated documentation.

- 5232 TO CONSIDER & SELECT REPLACEMENT NOTICE BOARDS DESIGN. TO CONSIDER QUOTATIONS FOR DELIVERY, SUPPLY, REMOVAL, AND INSTALLATION.
Approved. The Parish Council considered the designs of the notice boards and resolved that they were happy with the design, a vote was taken, and it was agreed that the notice boards would be ordered in Green. The Parish Council considered the quotation for the replacement and installation of all of the village notice boards and resolved to **approve and accept** the quotation of £3348 +VAT from the Parish Notice Board Company for delivery and supply; and the quotation of £595 +VAT from L&K Warcup for removal and installation.
- 5233 TO CONSIDER/APPROVE PURCHASE OF ADDITIONAL SALT BIN ON MAIN STREET/WILLERBY LOW ROAD AS REQUESTED BY LOCAL RESIDENT.
Approved. The Parish Council resolved that an application should be submitted to East Riding Council for the area assessment/purchase of an additional Salt Bin in the suggested location and approved the associated cost of £357+VAT. Clerk to submit application to ERYC.
- 5234 TO DISCUSS EASTER COLOURING COMPETITION (COVID-19 RESTRICTIONS DEPENDANT) AND PROVIDE AN UPDATE ON EASTER BANNER PROJECT.
The Parish Clerk informed the Parish Council that three Easter Banners has been delivered to Cllr T Williams. It was agreed that the banners would be installed the weekend of 26th March 2021, at the Playpark, on Main Street and at Willerby Shopping Park. The Parish Council resolved to approve an Easter Colouring competition with three prizes of a £10.00 universal gift card. Parish Clerk to update poster to promote on social media and notice boards.
- 5235 CLERK TO UPDATE THE PARISH COUNCIL ON ERYC 20MPH “CHILDREN DESIGNED” SPEED SIGNS PROPOSAL/COMPETITION.
The Parish Clerk informed the Parish Council that the Head Teacher at Willerby Carr Lane Primary School had been contacted and had agreed to participate in the competition with a view to providing the Parish Council with two winning designs by the end of term (26th March 2021). Clerk to liaise with ERYC traffic management dept once designs have been received.
- 5236 TO CONSIDER/APPROVE IN PRINCIPLE (SUBJECT TO COSTINGS) THE DEVELOPMENT OF A WILLERBY HERITAGE TRAIL.
Approved in principle (subject to costings). The Parish Council resolved to approve in principle the development of a local heritage trail. Parish Clerk to contact resident to inform of decision.
- 5237 TO CONSIDER/APPROVE THE SPONSORSHIP OF THE WELL LANE RAISED FLOWER BED BY AWAKE U3A GROUP. THE AWAKE U3A GROUP WOULD LIKE TO PURCHASE AND PLANT THE FLOWER BED IN THEIR GROUP COLOURS OF BLUE AND YELLOW AND DISPLAY A SIGN TO RAISE LOCAL AWARENESS.
Approved. The Parish Council resolved to approve the sponsorship of the Well Lane raised flower bed by the AWAKE U3A group and installation of a sign to raise local awareness. It was requested that the group provide the Parish Council with a visual of the sign before installation. Parish Clerk to contact group to inform of decision.
- 5238 TO CONSIDER QUOTATION FOR THE SUPPLY, INSTALLATION, WATERING, FEEDING, MAINTENANCE & REMOVAL OF 2021 FLOWER BASKETS.
Approved. The Parish Council considered the quotation for the full project management of the 2021 flower baskets and resolved to approve and accept the quotation of £1787.80 from Grounds & Gardens. Parish Clerk to contact to inform of decision.
- 5239 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.
Cllr Crawforth & Cllr L Graham provided the Parish Council with a report on the playpark following their recent monthly inspection. It was noted that there are currently no outstanding issues.

- 5240 TO NOTE OUTSTANDING MATTERS WITH ERYC –
- Awaiting information on required permissions to replace noticeboards. ERYC have been provided with photographs of existing locations – **Noted. Parish Clerk to await on information from ERYC before placing order.**
- 5241 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
- East Riding Council Devolution Proposals Letter – 17.02.21 **Noted**
 - ERYC notification of traffic survey on Blackthorn Lane (w/c 8th March) – 04.03.21**Noted**
 - ERYC Joint Local Access Forum Zoom meeting invitation (17th March 21) – 05.03.21**Noted**
 - NALC The Good Councillor Guide – sent to all members for guidance/information - 10.03.21 **Noted**
- 5242 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF FEBRUARY AND APPROVE THE SCHEDULE OF PAYMENTS FOR MARCH. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.
- Approved.** The Parish Clerk confirmed that balance of the Current Account stands at £40,261 with £3,150 in the Reserve account. Payments this month include purchase of village Easter Banners and payment to Grounds and Gardens for maintenance of the Hop-Pole roundabout.
- 5243 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING
TUESDAY 20TH APRIL 2021 VIA ZOOM FROM 7PM

The meeting was closed at 19:43

PLANNING COMMITTEE MEETING

5244 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- TPO – Willerby Hall, Main Street Amenity Land, 1 Main Street, Willerby, HU10 6EP.
- Bonus Electrical, Grange Park Lane, Willerby, HU10 6EB.
- Land North of 2 Kenwardly Road, Willerby, HU10 6LY.

PLANNING APPLICATIONS –

- i. 21/00287/PLF Erection of extension to rear at 98 The Parkway, Willerby, HU10 6BE for Mr Dennis Simpson.
The Parish Council Planning Committee resolved that this application be approved.
- ii. 21/00327/PLF Erection of a single storey extension to rear at 56 Kingston Road, Willerby, HU10 6BH for Mr Ellerington.
The Parish Council Planning Committee resolved that this application be approved.
- iii. 21/00196/PLF Erection of a single storey extension to rear following partial removal of existing at 28 Hawthorne Ave, Willerby, HU10 6JQ for Mr & Mrs Webster.
The Parish Council Planning Committee resolved that this application be approved.
- iv. 21/00168/PLF Erection of single storey extensions to side and rear and alterations to existing bay windows at ground and first level to rear at 2 Luthers Rise, Willerby, HU10 6GA for Mr & Mrs Simon Warwick.
The Parish Council Planning Committee resolved that this application be approved.
- v. 21/00260/PLB Remediation works including replacement of roof and internal timber following water/fire damage at Haltemprice Crematorium, Main Street, Willerby, HU10 6DS.
Noted
- vi. 21/00564/PLF Alterations to existing windows and doors to rear elevation and erection of a detached garage following removal of existing detached garage at 12 The Octagon, Willerby, Hu10 6BL for Pearson.
The Parish Council Planning Committee resolved that this application be approved.
- vii. 21/00516/PLF Erection of a building for use as a day nursery (use Class E (f), erection of perimeter fencing and associated works at Land at Grange Park Lane, Willerby for Venture Business Space Ltd.
Noted