

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 19th JANUARY 2021

VENUE: Held remotely via Zoom

PRESENT:

Members: Cllrs T Williams, G Crawforth, L Graham, R McKinnon & M Gray

Clerk to the Council: Mrs Caroline Handforth

- 5188 TO ELECT A CHAIRMAN FROM JAN 2021 TO MAY 2021
Cllr Tracey Williams was duly elected as Chairman. Parish Clerk to provide declaration of office of Chairman for Cllr Williams to sign and return. Parish Clerk to update information on notice boards and website.
- 5189 TO ELECT A VICE-CHAIRMAN FROM JAN 2021 TO MAY 2021
Cllr Geoff Crawforth was duly elected as Vice Chairman. Parish Clerk to provide declaration of office of Chairman for Cllr Crawforth to sign and return. Parish Clerk to update information on notice boards and website.
- 5190 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
Cllr D Brooks
Cllr P Graham – Absent no apologies received
- 5191 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS
None Received
- 5192 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.
None Received. Cllr G Crawforth updated the Parish Council with regards to a “Meet the Police and Crime Commissioner” Zoom meeting on the 28th January 2021. Parish Clerk to send information to Parish Council.
- 5193 TO AGREE THE ORDER OF THE AGENDA.
Agreed – No Change
- 5194 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 18TH AUGUST 2020 AND 12TH JANUARY 2021. CHAIRMAN TO SIGN MINUTES IN VIEW OF THE COUNCIL, INITIAL EACH PAGE AND RETURN TO PARISH CLERK.
The minutes of the meeting on 18th August 2020 were taken as read and signed & initialled by the Chairman as a true and accurate record. Minute 5186 included in minutes of the meeting 12th January 2021 is to be amended and then signed and initialled by the Chairman as a true and accurate record. Parish Clerk to amend and re-issue minutes for display on notice boards and website.
- 5195 TO RECEIVE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK FOR INFORMATION:
- To inform Parish Council of the resignation of Councillor Laws and to discuss timescale to advertise current two vacancies. **It was agreed that the vacancies will be advertised throughout February with a view to interviews being held prior to the Parish Council Meeting on the 16th March 2021. The closing date for applications was agreed on as 28th February 2021. Parish Clerk to advertise vacancies on notice boards and on social media platforms.**
- 5196 TO APPOINT ADDITIONAL MEMBERS TO THE FOLLOWING COMMITTEES:
- Planning Committee x 1 – **Cllr R McKinnon was appointed.**

- 5197 TO DISCUSS AND APPROVE PROPOSED ROYAL BRITISH LEGION PROJECT TO DECORATE BOTH ROUNDABOUTS TO COMMEMORATE THE CENTENNIAL ANNIVERSARY OF THE RBL (WEEKEND OF 15TH MAY) 2021. IF APPROVED CLERK TO LIAISE WITH ERYC FOR INDEMNITY LICENCE.
Approved – Clerk to contact Royal British Legion to inform them of decision and offer additional help if required.
- 5198 TO DISCUSS AND APPROVE APPLICATION FOR PARISH COUNCIL PO BOX ADDRESS AND ASSOCIATED ANNUAL FEE OF £352.50.
Approved – Clerk to submit application to the Royal Mail in April 2021.
- 5199 TO APPROVE IN PRINCIPAL, REPLACEMENT, REDESIGN AND UPDATING RESPONSIBILITIES OF THE CURRENT FIVE VILLAGE NOTICE BOARDS; AND TO DISCUSS AND AGREE ON LOCATION OF POTENTIAL 6TH NOTICE BOARD.
Approved – The Parish Council approved the replacement of current five notice boards as well as an additional sixth notice board to be located outside of the playpark on Well Lane. The Parish Council also approved in principle a seventh notice board to be potentially located in Willerby Square. Parish Clerk to contact East Riding Council to enquire with regards to required permissions, as well as obtaining quotes from relevant companies for the design, supply, and installation of the notice boards.
- 5200 TO DISCUSS FLOWER BASKET CAMPAIGN 2021 AND POSSIBILITY OF USING AN EXTERNAL CONTRACTOR.
It was agreed that the Parish Council would use an external contractor for the planting, installation, watering, and removal of the flower baskets in 2021. Parish Clerk to obtain quotes.
- 5201 TO RESOLVE TO APPROVE AMENDMENT TO PARISH CLERK’S TERMS AND CONDITIONS DUE TO NJC (NATIONAL JOINT COUNCIL FOR LOCAL GOVERNMENT SERVICES) CHANGE IN REGULATIONS:
“FROM APRIL 2020, THE NJC MINIMUM LEAVE IS 22 DAYS PLUS 8 PUBLIC HOLIDAYS PLUS 2 EXTRA STATUTORY DAYS.”
The Parish Council resolved to approve the increase of two additional days annual leave for the Parish Clerk. Terms and conditions are to be amended by the Parish Clerk and then signed by the Parish Clerk and the Chairman. It was also noted that any outstanding annual leave from 2020-2021 may be carried over to the next municipal year.
- 5202 TO REVIEW COMMUNITY LITTERPICKER ROUTES.
To was agreed that:- Route A should be amended to replace Beverley Road with Main Street. Route C should be amended to replace Kingston Road with Carr Lane. It was also agreed that routes should be reflective of whether it is term time or school holidays.
- 5203 TO DISCUSS POSSIBLE EASTER COLOURING COMPETITION (COVID-19 RESTRICTIONS DEPENDANT)
To was agreed that this item be postponed until February’s agenda.
- 5204 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.
Cllr Crawforth provided the Parish Council with a report on the playground. It was noted that the Crazy Twister should be considered for replacement in 2021-2022 as it is unpopular and not well used.

5205 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF DECEMBER AND APPROVE THE SCHEDULE OF PAYMENTS FOR JANUARY. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

Parish Clerk confirmed that balance of the Current Account stands at £46,238 with £3,150 in the Reserve account. Payments this month include HMRC PAYE third quarter payment, Zoom upgrade subscription, annual payment to ERYC for rental of the playpark land on Well Lane, and payment to Smith & Derby for the LED upgrade to the Millennium Clock internal lights.

5206 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING ON **TUESDAY 16TH FEBRUARY 2021** VIA ZOOM FROM 7PM.

The meeting was closed at 20:11

PLANNING COMMITTEE MEETING

5207 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- 44 Wolfreton Lane, Willerby, HU10 6PU.
- 239 Kingston Road, Willerby, HU10 6PG
- TPO No 16 – Tree Belt Beechfield Drive, Willerby.
- 55 Hazelbarrow Drive, Willerby, HU10 6QX.
- 14 Setterwood Garth, Willerby, HU10 6AT.
- 14 Bessacarr Ave, Willerby, HU10 6JA.

PLANNING APPLICATIONS –

- i. 20/04022/PLF Erection of two storey and single storey extensions to side consisting of commercial unit for mixed use (use classes E(a) E(b) E (c) and Sui Generis and two apartments and a single storey extension to rear of 180 Kingston Road, Willerby at Land North of 2 Kenwardly Road, Willerby, HU10 6LY for Kensington Developments (UK) Ltd.

The Parish Council Planning Committee resolved that this application be approved but noted concerns with regards to parking and access.

- ii. TPO- Willerby Hall – 1974 (Ref 205) A1 Side reduce 1 no Beech Tree (T1) by removing overhanging branches back to trunk regions as branches are overhanging neighbouring property at Main Street Amenity Lane, 1 Main Street, Willerby, HU10 6EP for East Riding of Yorkshire Council.

The Parish Council Planning Committee resolved that this application be approved.