

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 18TH FEBRUARY 2020

VENUE:

The Square Well, Methodist Church building, Carr Lane, Willerby

PRESENT:

Members: Cllrs P Laws, T Williams, L Graham, M Gray, P Graham, R McKinnon

Clerk to the Council: Mrs Caroline Handforth

Visitors: PSCO Jessica Watts

5136 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Cllr G Crawforth

5137 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

None were received

5138 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

PSCO Jessica Watts provided the Parish Council with a crime statistics report. Clerk to publish statistics on Parish Council's Facebook page.

5139 TO AGREE THE ORDER OF THE AGENDA.

No Change

5140 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 21ST JANUARY 2020.

The minutes of the previous meeting were taken as read and signed by the Chairman as a true record with each page initialled.

5141 TO RECEIVE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK FOR INFORMATION:

- Cllr P Laws/Cllr P Graham to provide feedback from East Yorkshire Local Council's network meeting on 22nd January 2020 – **Cllr P Laws informed the Parish Council that the meeting covered the updates to the ERYC Code of Conduct.**
- Cllr P Laws to provide feedback from Commuted Sums meeting with ERYC on 10th February 2020 – **Cllr P Laws informed the Parish Council that ERYC are holding meetings with all local groups with regards to Commuted Sums coming into the area.**
- Parish Clerk to inform Parish Council that they will be notified via email of date & time of Councillor co-option interviews once confirmed with applicants and Square Well venue – **Parish Clerk informed the Parish Council that a provisional date of Tuesday 3rd March 2020 had been arranged. Parish Clerk to contact members via email once date & time are confirmed and inform applicants.**
- Parish Clerk to provide update on Flower Basket Campaign – **Parish Clerk confirmed that Flower Basket Campaign total stands at £400.00.**
- Cllr P Graham enquired to the Parish Council's complaints procedure and was advised that any complaints made with regards to individual member conduct should be submitted directly to the standards committee at ERYC.
- Cllr P Laws informed the Parish Council of a recently circulated scam email. Cllr T Williams confirmed that the senders email address had been blocked and reported.
- The Parish Clerk provided each member with a Hi Vis vest to be worn when required in accordance with the Parish Council Risk Assessment.

- 5142 PARISH CLERK TO INFORM PARISH COUNCIL THAT LOTTERY FUNDING APPLICATION FOR £2000 TOWARDS THE PLAYPARK WAS SUCCESSFUL. PARISH COUNCIL TO APPROVE PURCHASE OF ADAPTIVE SWING SEAT. PARISH CLERK TO INFORM PARISH COUNCIL THAT THE POCKET PARK APPLICATION WAS UNSUCCESSFUL AND THAT FUNDING FOR THE SHADE SAIL WILL NOW BE APPLIED FOR VIA ERYC COMMUTED SUMS.
The Parish Clerk confirmed that ERYC had been contacted with regards to a Parish Council Commuted Sums application. The Parish Council resolved to approve the purchase of an adaptive swing for the playpark at £850 + VAT. The Parish Clerk to contact Streetscape to arrange delivery and installation.
- 5143 TO APPROVE PARISH CLERK HOLIDAYS – FIVE DAYS IN APRIL 2020 (EASTER) & SEVEN DAYS IN AUGUST 2020 – **Approved.**
- 5144 CLLR R MCKINNON TO PROPOSE A POTENTIAL SUMMER EVENT.
It was agreed that this be deferred to a later meeting.
- 5145 TO DISCUSS/CONSIDER AN EASTER COMPETITION AND APPROVE ASSOCIATED COSTINGS/BUDGET.
Cllr P Laws informed the Parish Council that Sainsburys, Willerby had generously offered to donate Easter Eggs to use as prizes. The Parish Council resolved to approve a budget of £50.00 for the purchase of additional prizes. Parish Clerk to design posters and vouchers to promote the competition. Cllr P Laws & Cllr T Williams to liaise with local businesses
- 5146 CLLR P GRAHAM TO PRESENT A DETAILED PLAN FOR POTENTIAL APRIL PROJECT.
Cllr P Graham informed that Parish Council that the proposed project is to be deferred until next year.
- 5147 TO CONSIDER/APPROVE IN PRINCIPAL A JOINT VE DAY ROUNABOUT DECORATION PROJECT WITH THE ROYAL BRITISH LEGION. WILLERBY, KIRKELLA & ANLABY BRANCH SECRETARY LIZ SPIVEY TO ATTEND MARCH PARISH COUNCIL MEETING TO DISCUSS FURTHER.
The Parish Council resolved to approve the joint project. Parish Clerk to contact ERYC to obtain an indemnity licence. Cllr P Laws & Parish Clerk to attend Royal British Legion meeting on 25th February to discuss project further. Parish Clerk informed Parish Council of ERYC VE Day 75th Anniversary Community Funding and confirmed that an application would be submitted once approximate costings were known. Parish Clerk confirmed that representatives from the Royal British Legion would be attending Parish Council meeting in March with designs and costings.
- 5148 TO DISCUSS QUOTATION RECEIVED FROM SMITH OF DERBY REGARDING A PROPOSED UPGRADE OF MILLENNIUM CLOCK INTERNAL LIGHTING SYSTEM. TO DISCUSS/APPROVE MILLENNIUM CLOCK THREE-YEAR SERVICE AGREEMENT RENEWAL - £588 + VAT.
The Parish Council resolved to approve the three-year service agreement renewal with Smith of Derby. Parish Clerk to contact Smith of Derby to confirm. The Parish Council resolved not to upgrade the Millennium Clock internal lighting system at this moment in time.
- 5149 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.
Cllr L Graham confirmed that there are currently no outstanding issues.
- 5150 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
• Proposed Road Safety Scheme - Blackthorn Lane junction with Kingston Road. Scheduled 16th March 2020 for five days – 29.01.20 – **Noted. Parish Clerk confirmed that notification had already been published on social media to make residents aware.**

5151 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF JANUARY AND APPROVE THE SCHEDULE OF PAYMENTS FOR JANUARY. CHAIRMAN & RFO TO SIGN SCHEDULE OF PAYMENTS.

The Schedule of payments were approved and signed by the Chairman and Responsible Financial Officer. The RFO confirmed that the balance of the current account stands at £30,535 with £3,148 in the Reserve Account. Payments this month include purchase of additional Hi Vis vests from ARCO and toner cartridges from Flair Office Supplies. RFO confirmed that £30.00 had also been received in direct payments towards the Flower Basket Campaign.

5152 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING TUESDAY 17TH MARCH 2020, AT THE SQUARE WELL FROM 7PM

PLANNING COMMITTEE MEETING

5153 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC

- 95 Carr Lane, Willerby, HU10 6JS.
- 28 Victoria Ave, Willerby, HU10 6DD
- 18 Palmer Ave, Willerby, HU10 6LJ

PLANNING APPLICATIONS –

- i. 20/00131/PLF Construction of dormer to rear and hip to gable dormer at 265 Kingston Road, Willerby, HU10 6PN for Mr Kris Illingworth.
The Parish Council resolved to approve this application.
- ii. 20/00270/PLF Erection of single storey extension to side at 42 Kenwardly Road, Willerby, HU10 6LY for Mr B Lee.
Noted.