

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 19th NOVEMBER 2019

VENUE:

The Square Well, Methodist Church building, Carr Lane, Willerby

PRESENT:

Members: Cllrs P Laws, T Williams, M Foote, L Graham, M Gray, M Knott, P Graham, R McKinnon, G Crawford.

Clerk to the Council: Mrs Caroline Handforth

5084 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

None were received

5085 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

None were received

5086 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

The Parish Council received and noted a written crime statistics report from local PSCO. Clerk to publish statistics on Parish Council's Facebook page. The Parish Council received a written report/update from Ward Councillor Ben Weeks. It was noted that the flood alleviation scheme in Willerby and the rest of the East Riding handled the recent heavy rain very well. There was some localised flooding in parts of Willerby and Kirk Ella, but this was mainly caused by debris sitting on top of the drains, preventing water going down and this has been reported to ERYC.

5087 TO AGREE THE ORDER OF THE AGENDA.

No Change

5088 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 15TH OCTOBER 2019

The minutes of the previous meeting were taken as read and signed by the Chairman as a true record with each page initialled.

5089 TO RECEIVE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK FOR INFORMATION:

- Chairman/Clerk to update Parish Council with regards to St Luke's Church Community Grant Application – **it was noted that the Local Government Act of 1894 prohibits Parish Councils involvement in funding property relating to the maintenance of Church buildings and land.**
- Chairman to update Parish Council with feedback from East Yorkshire Local Council's Network Meeting on the 23rd October – **The Chairman provided the Parish Council with a brief overview of the meeting.**
- Clerk to inform Parish Council of ERYC PAG 19/20 (Positive Activity Grant) criteria and potential Local Government (Pocket Park) Grant Funding – **The Parish Clerk informed the Parish Council that the playpark is not eligible for the PAG grant as the scheme is aimed at projects for children and young adults aged 9-19. The Parish Clerk is now looking into the possibility of playpark funding through the "Pocket Park" Scheme and is currently awaiting required documentation from ERYC.**
- Clerk to confirm regulations regarding agenda items and decision making – **The Parish Clerk reminded the Parish Council that all decisions must be made in an open Parish Council meeting and any new projects must be added as an agenda item.**
- Clerk to inform Parish Council that Festive Lighting Permit 2019/20 has been received from ERYC – **Noted**
- The Chairman provided the Parish Council with an update from Willerby Carr Lane Primary School Remembrance Assembly and noted that thanks had been received from the Hull Reform Church for the attendance of Cllr L Graham. It was noted that the extension of the ALDI car park does now include a flood attenuation scheme. This is something that the Parish Council had noted as a requirement on the original planning application.

- Cllr Crawforth provided the Parish Council with feedback from the recent HFAG (Haltemprice Flood Action Group) meeting. It was noted that the meeting was very well attended and that areas such as Wold Road & Willerby Road would have been a lot worse affected by recent rainfall if the current systems were not in place.

5090 TO RESOLVE TO ADOPT THE EAST RIDING OF YORKSHIRE COUNCIL REVISED MEMBER CODE OF CONDUCT.

The Parish Council resolved to adopt the revised Code of Conduct. Parish Clerk to update the Code on Conduct on the Parish Council's website.

5091 CHAIRMAN TO SIGN UPDATED PARISH COUNCIL RISK ASSESSMENT.

The updated Risk Assessment was signed by the Chairman and Parish Clerk. The Parish Clerk reminded the Parish Council that all Risk Assessments will be reviewed at the Annual Council Meeting in May 2020.

5092 PARISH COUNCIL TO DISCUSS PLANS FOR CHRISTMAS DISPLAY COMPETITION. PARISH CLERK TO DISTRIBUTE POSTERS TO BE DISPLAYED IN NOTICE BOARDS.

The Chairman confirmed that Sainsbury's Willerby had kindly donated a £50.00 gift voucher as the prize for the winner of the Christmas display competition. The posters were distributed to the Parish Council to be displayed on notice boards throughout the village. Cllr Graham to contact local media to promote the competition further. Parish Clerk to publish the competition on Parish Council social media pages. It was agreed that the deadline for entries would be Thursday 12th December and that the judging would take place over the weekend of the 14th & 15th December. Cllr P Graham, Cllr Knott, Cllr Crawforth, Cllr Laws & Cllr Williams volunteered to partake in the judging. Cllr Laws to invite a representative from Sainsburys to either take part in the judging, or to attend the Parish Council December meeting to choose the winning property.

5093 CLLR R MCKINNON/PARISH CLERK TO UPDATE PARISH COUNCIL WITH REGARDS TO CHRISTMAS TREE EVENT & PARISH COUNCIL TO APPROVE ANY ASSOCIATED COSTS. PARISH CLERK TO DISTRIBUTE POSTERS TO BE DISPLAYED IN NOTICE BOARDS.

- External Socket Installation £100 (£200 in total with 50% being paid for by the Star Inn)
- Rock Choir Donation £50
- Tree Purchase £60-70 (10-12ft) £200 (14ft)
- Town Crier – FOC

The Parish Council resolved to approve all associated costings with the Christmas tree event and resolved that the event should go ahead. This is subject to an agreement being drawn up and signed by both the Parish Council and the Star Inn to allow the Parish Council to have access to the plug socket for future events. Parish Clerk to prepare document and contact the Star Inn. The Parish Clerk distributed posters to be displayed in notice boards throughout the village. Cllr McKinnon to approach businesses on Main Street and in Willerby Square to request that they display the poster. Clerk to promote event on social media and Parish Council website. Clerk to contact Chester's Electrical, Town Crier and Rock Choir to confirm arrangements. Cllr Mckinnon & Cllr Laws to liaise with Christmas tree suppliers to arrange purchase, delivery and installation.

5094 CLLR WILLIAMS TO PROPOSE PLANS FOR A CHILDREN'S CHRISTMAS POSTER COMPETITION.

The Parish Council resolved to approve a Children's Christmas colouring competition. Cllr Williams confirmed that the Methodist Church has agreed to have the entry box located in their foyer. Cllr Williams to provide the Methodist Church with entry forms and to design posters to promote the competition. It was agreed that the closing date would be Saturday 14th December with the winners being chosen at the Parish Council December meeting. It was agreed that there would be three categories under 5yrs, 6-8yrs & 9yrs and over,

5095 TO RECEIVE A REPORT ON THE YOUNG CHILDREN'S PLAYGROUND.

Cllr Crawforth reported that there are currently no maintenance issues.

5096 TO NOTE OUTSTANDING MATTERS WITH ERYC –

- Awaiting permissions regarding wildlife nesting boxes – **Noted**

5097 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:

- ERYC Overview & Scrutiny topic suggestions – 14.10.19 - **Noted**
- ERYC Anti-Social Behaviour Report – 28.10.19- **Noted**
- Joint Local Access Forum Annual Report 2019 – 04.11.19- **Noted**

5098 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF OCTOBER AND APPROVE THE SCHEDULE OF PAYMENTS FOR NOVEMBER.

The schedule of payments were approved and signed by the Chairman and RFO. The RFO confirmed that the balance of the Current Account stands at £40,527 with £3,146 in the Reserve account. Payments this month include the Annual Data Protection Fee to the Information Commissioner, Annual website & domain hosting fee to Getextra, Annual Microsoft Office 365 Subscription and Annual Street Light Service Agreement payment to ERYC. The RFO also confirmed that payment had been received from Carling/Sizzling Pubs Community Fund in connection with the Community Footpath project.

5099 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING TUESDAY 17TH DECEMBER 2019, AT THE SQUARE WELL FROM 7PM

PLANNING COMMITTEE MEETING

5100 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC

- Autocars Ltd, Unit 1A, Viking Close, Willerby, HU10 6DZ
- 124 Ellerker Rise, Willerby, HU10 6EU
- 3 Bramble Close, Willerby, HU10 6FU
- 11 Great Gutter Lane, Willerby, HU10 6DE
- 7 Lilac Avenue, Willerby, HU10 6AE
- 14 Birch Drive, Willerby, HU10 6LB

TO NOTE REFUSED PLANNING DECISIONS

- Willerby & Kirkella Social Club, 51 Main Street, Willerby, HU10 6BY.

TO NOTE REFUSED PLANNING APPEALS

- 33 Kenwardly Road, Willerby, HU10 6LZ

PLANNING APPLICATIONS –

- 19/02585/TPO Fell Tree due to ill health at 30 John Gray Court, Willerby, HU10 6XZ for Mrs Monica Clerk.
The Parish Council resolved to approve this application
- 19/03415/PLF Sub-division of existing buildings to create 4 self contained units with associated internal and external alteration, re-modelling of exterior including new wall and roof cladding, demolition of offices and entrance lobbies to allow front to allow for extension and re-organisation of existing parking areas, erection of 2.4m high security fencing to eastern boundary at Bonus Electrical, Grange Park Lane, Willerby, HU10 6EB for Venture Business Space Ltd.
The Parish Council resolved to approve this application
- 19/03537/PLF Erection of an extension to rear at 77 Ellerker Rise, Willerby, HU10 6EU for Mrs Stella Upfield.
The Parish Council resolved to approve this application
- 19/03473/PLF Erection of first floor and single storey extensions to rear with alteration to roof at rear at 19 Well Lane, Willerby, HU10 6EP for Mr & Mrs Marshall.
The Parish Council resolved to approve this application
- 19/03617/PLF Construction of two dormer windows to front and three rooflights to the rear to allow loft conversion at 15 Ashdene Close, Willerby, HU10 6LW for Mr Kersey.
Noted
- 19/03725/PAD Display of five internally illuminate freestanding digital signs and one internally illuminated digital booth screen at McDonald's Grange Park Lane, Willerby HU10 6EB for McDonalds Restaurants Ltd.
The Parish Council resolved to approve this application
- 19/03870/TPO A1: Minor pruning works to mature Beech tree (Fagus Sylvatica) (T1) to remove four lower branches back to trunk region to prevent overhanging neighbouring property at Main Street Amenity Lane, 1 Main Street, Willerby, HU10 6EP for Mr Andy Harper.
Noted