

THE WILLERBY PARISH COUNCIL

Clerk to the Council – Mrs Caroline Handforth

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ANNUAL COUNCIL MEETING

I hereby give notice of the Annual Council meeting of The Willerby Parish Council, which will be held at **the Square Well cafe, Willerby Methodist Church, Carr Lane, Willerby** at 7.00 pm on **Tuesday 21st May 2019** (NB the Planning Committee will meet immediately after the Parish Council meeting).

Before the annual meeting is opened, residents of Willerby are invited to speak in a 10 minute Public Forum from 7.00 p.m., in order to address the Parish Council on any local matters or concerns they may have, but no debate will be engaged into on the subject. These concerns will then be acted upon by the Parish Council at a later stage in the meeting or thereafter.

(NB Members of the public or press are welcome to sit in at Parish Council meeting to listen to the business transacted.)

Before the start of the meeting the Parish Clerk will take delivery of the Parish Councillor's Declarations of Acceptance of office.

A G E N D A

- 1. To elect a chairman for the May 2019 to May 2020 municipal year**
Chairman to sign declaration of office of Chairman
- 2. To elect a vice-chairman for the May 2019 to May 2020 municipal year**
Vice Chairman to sign declaration of office of Vice Chairman
- 3. To receive and accept apologies for absence.**
- 4. To record any pecuniary or non-pecuniary interests**
- 5. To agree the order of the agenda.**
- 6. To receive a report from the police and local ward councillor**
- 7. To appoint members to the following:**
 - a. Planning committee
 - b. Sub committee representatives:
 - i. Play Park Safety Inspection
 - ii. Christmas lighting
 - c. Biowise and Flood Liaison representative
 - d. Health & Safety Representative
 - e. Parish Transport Champion
- 8. To approve the minutes of the Parish Council meeting held on 23rd April 2019.**
- 9. To agree the dates for ordinary Parish Council Meetings and the Annual Parish Meeting 2019/20**
- 10. To review/approve the Parish Council Asset Inventory and to note that the Parish Council has adequate insurance in place through Zurich Municipal.**

- 11. To review/approve & sign the 2019-2020 Parish Council and Litter-picker Risk assessments.**
- 12. To review/approve & sign the Parish Council 2019-2020 Health & Safety Policy.**
- 13. To review & resolve to adopt revised standing orders & appendix's, and to review financial regulations.**
- 14. To note vacancy for one Parish Councillor caused by the Parish Council elections.**
15. Parish Council to consider passing the following resolution:
Council resolves from the 21st May 2019, that employees may be members of the Local Government Pension Scheme (LGPS), referred to in this area as the East Riding Pension Fund.
16. To discuss attendance at the Traffic Consultation Meeting on the 22nd May.
17. To approve purchase of 5 x Dog Bag Dispensers and discuss locations.
18. To discuss Community Grant Fund Application from Skate Park Committee.
19. To receive miscellaneous reports/updates from members/clerk for Information:
 - Clerk to update Parish Council of current Flower Basket Campaign total.
 - Clerk to inform Parish Council of successful "Tidy Towns" Grant application.
 - To update with regards to the meeting with Wolfreton School & PSCO.
20. To review the list of correspondence received since the last meeting:
 - Tackling Anti Social behavior on our community – 10.05.19
21. To receive an update on the children's playground
22. To present a report on accounts to the end of April and approve the Schedule of payments for May.
23. To sign the Annual Return for year ending 31st March 2019 for external audit in accordance with Governance of Accounts.
24. The next meeting - Annual Parish Meeting
Tuesday, 28th May 2019 at The Square Well café in the Methodist Church, Carr Lane
7pm – all residents welcome on this occasion for open discussion.
25. To be informed of the date and time of next monthly meeting.
Tuesday, 18th June at The Square Well Cafe 7pm

PLANNING SUB COMMITTEE MEETING

- 1. To appoint a Chairman**
- 2. Chairman to sign Appendix B – Terms of Reference for the Planning Committee.**
3. To declare any interests
4. To note approved planning decisions from ERYC.
 - 9 St Stephens Close, Willerby
 - 318 Kingston Road, Willerby
 - 36 Kingston Road, Willerby
 - 78 Kingston Road, Willerby
 - 7 Hawthorne Ave, Willerby
5. Planning applications:
 - i. Construction of extension to existing car park and associated landscaping at ALDI Great Gutter Lane East.
 - ii. Installation of internally illuminated digital advertising panel to form an integral part of the shelter at 9 Kingston Road, Willerby for Clear Channel UK.
 - iii. Erection of an extension to rear, removal of porch to front, installation of bay window to front with sloped roof at 32 Marshall Ave, Willerby, HU10 6LL.
 - iv. Erection of a dwelling (re-submission of 18/00626/PLF) at Land South of 2 Great Gutter Lane East, Willerby, HU10 6DE for Miss Sophie Gray.

Caroline Handforth

Clerk to the Council

16th May 2019

LIST OF APPENDICES:

Appendix A	Parish Council Minutes April 2019
Appendix B	Financial report for April 2019
Appendix C	Schedule of payments for May 2019