

MINUTES OF THE WILLERBY PARISH COUNCIL MEETING HELD ON TUESDAY, 19th FEBRUARY 2019

VENUE:

The Square Well, Methodist Church building, Carr Lane, Willerby

PRESENT:

Members: Councillors P Laws, T Williams, M Foote, L Graham, M Gray, G Crawforth, M Knott, R McKinnon.

Ward Councillor Shaun Horton

Clerk to the Council: Mrs Caroline Handforth

Public Forum: Mr Francis Davies

Mr Davies attended to submit a community grant application on behalf of the local history group. Mr Davies informed the Parish Council that funding is requested to purchase ten frames to update the historical photographs in the entrance of the Institute/Library and that the history group had already funded the costs of the prints themselves. The Chairman enquired to how the history group normally obtains funding and explained how the Parish Council Community Grant scheme works. The Parish Council provided Mr Davies with details of the proposed War Memorial and History board.

4014 TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Apologies from Cllr Peter Gardiner

4015 TO RECORD PECUNIARY AND/OR NON PECUNIARY INTERESTS

None were received

4016 TO RECEIVE A REPORT FROM THE POLICE AND THE LOCAL WARD COUNCILLOR.

Cllr Shaun Horton informed the Parish Council that there were no further developments with the potential planning application from Persimmon Homes. He updated the Parish Council with regards to recent local road closures and confirmed he was aware of the York Lane issue. The Parish Council expressed their concerns regarding the state of the recently emptied Reeds Raines office in Willerby Square, Cllr Horton agreed to contact Reeds Raines. The Parish Council also expressed concerns regarding HGV vehicles down Main Street, Cllr Horton agreed to raise this issue with ERYC.

4017 TO AGREE THE ORDER OF THE AGENDA.

No Change

4018 TO APPROVE THE MINUTES OF THE PARISH COUNCIL HELD ON 15TH JANUARY 2019

The minutes of the previous meeting were taken as read and signed by the Chairman as a true record.

4019 TO RECEIVE MISCELLANEOUS REPORTS/UPDATES FROM MEMBERS/CLERK FOR INFORMATION

- Update regarding the meeting with the Institute on the 18th January to discuss the positioning of the War Memorial, the possibility of a 2019 Christmas Tree and the installation of an outside electricity supply (minutes sent via email to Parish Council). **The Parish Council were informed that the location of the memorial was agreed and that the Clerk was still waiting on written confirmation from the Institute Trustees – Clerk to contact Institute. It was agreed that due to Health & Safety regulations it would not be feasible to pursue the idea of a Christmas tree or outside electricity supply.**
- Update from the meeting on the 8th February with the Ramblers Association, ERYC & York Lane residents. **The Parish Council were informed that the Ramblers Association were going to submit a Section 14 application in order to move forward with this issue.**

- Clerk to inform Parish Council that nomination packs for the May Town & Parish council elections were emailed to councillors February 6th 2019. To remind that the nomination period is Wednesday 20th March 2019 until Wednesday 3rd April 2019 at 4pm. **Cllr Crawford and Cllr Gray informed the Parish Council that they have not received their packs – Clerk to resend. It was agreed that for those Councillors who require assistance in completing their packs there would be an earlier meeting time of 6pm before the March Parish Council meeting.**
- Cllr Foote informed the Parish Council that a visit to Tom Heyes at Flaxton Forge was arranged to pay an initial deposit for the commission of the War Memorial and History Board. He also updated the Parish Council with the developments to the History Board and wording.
- The Parish Council were informed that Chester’s Electrical had not yet confirmed a date for the installation of an electricity supply on Carr Lane Roundabout, along with the electricity safety checks on the roundabouts in Willerby Square and on Kingston Road/Parkway – Clerk to contact Chester’s Electrical.
- The Parish Council were informed that there is no further information on the potential development on Well Lane and that Haltemprice Priory Farm was up for sale.

4020 TO DISCUSS GRANT APPLICATION FROM FRANCIS DAVIES FOR THE RE-FRAMING OF LOCAL HISTORICAL MATERIAL DISPLAYED IN THE ENTRANCE OF WILLERBY & KIRKELLA INSTITUTE.

The Parish Council approved the grant application from Francis Davies on behalf of the local history group for the full amount of £380.00.

4021 TO DISCUSS THE PRODUCTION OF A LEGAL DOCUMENT CONFIRMING OWNERSHIP OF THE WAR MEMORIAL.

CLERK HAS CONTACTED HAMERS SOLICITORS AND THEY HAVE ADVISED THAT THE PRODUCTION OF SUCH DOCUMENT IS THE RESPONSIBILITY OF THE LAND OWNER. THEY HAVE SUGGESTED THAT THE INSTITUTE PRODUCE A SIMPLE LICENCE AGREEMENT REGARDING THE WAR MEMORIAL WHICH IS RENEWED EVERY YEAR – CLERK HAS CONTACTED INSTITUTE – **Noted, clerk to contact Institute.**

4022 TO INFORM THE PARISH COUNCIL THAT IN RELATION TO FUNDING THE NEW ROUNDABOUT, A FACILITY & DEVELOPMENT GRANT APPLICATION HAS BEEN SUBMITTED TO ERYC FOR THE MAXIMUM AMOUNT OF £2,000. A NATIONAL LOTTERY AWARD APPLICATION HAS ALSO BEEN SUBMITTED FOR £1,500. TO INFORM THAT WILLERBY PARISH COUNCIL ALSO NOW HOLD AN ERMOS (EAST RIDING MINIMUM OPERATING STANDARDS) ACCREDITATION.

The Parish Clerk provided the Parish Council with an overview of both grant applications and informed that a decision will be made by ERYC by 4th March 2019. It was agreed that it was safer to leave the Revolva roundabout in place until a replacement was purchased. Clerk to contact Wicksted to arrange a site visit to obtain a more accurate quote.

4023 TO APPROVE CLERK’S ATTENDANCE AT THE SLCC COMMUNICATIONS & ELECTIONS TRAINING EVENT ON 27TH FEBRUARY AND PAYMENT OF £15.00 FEE.
Approved

4024 TO INFORM THAT L&K WARCUP CONSTRUCTION HAVE BEEN CONTACTED REGARDING A QUOTE FOR THE BASE OF THE WAR MEMORIAL AND INSTALLATION OF THE HISTORY BOARD

Noted - Clerk to contact at the beginning of March to arrange an appointment.

- 4025 TO DISCUSS AND APPROVE ESTIMATED COSTINGS IN CONNECTION WITH THE MAINTENANCE AND WATERING OF FLOWER PLANTERS TWICE WEEKLY FROM JUNE - SEPTEMBER. 2018 ESTIMATE WAS £649.04, FINAL INVOICE INCREASED TO £851.70 DUE TO IT BEING A PARTICULARLY DRY SUMMER.
The Parish Council agreed that that an estimate for 2019 was required – Parish Clerk is to contact Alex Riley to obtain a quote for the watering & maintenance of the flower baskets throughout Summer 2019. The Parish Council were informed that a resident had enquired about why there were no flower baskets on the Kingston Road/Chestnut Ave crossing. It was confirmed that this was due not only to funding; but also, that other crossing on Kingston Road and in Willerby Square have supplementary parking which allows safer transportation of the water required. It was also agreed that as well as being more centrally located, the other two crossings have a larger footfall due to the number of adjacent shops. It was agreed that additional funding towards the flower baskets was needed. Parish Clerk to contact local businesses for donations and investigate setting up a Just Giving page.
- 4026 TO INFORM AND DISCUSS THE SALE AND POTENTIAL CLOSURE OF THE POST OFFICE AND WISHES - **Noted**
- 4027 TO RECEIVE A REPORT ON THE YOUNG CHILDREN’S PLAYGROUND.
No major issues to report
- 4028 TO NOTE OUTSTANDING MATTERS WITH ERYC:
- Compacted leaf clearance around the village – Reported to Neil Richardson at ERYC – **Clerk to re-contact ERYC.**
 - Damaged barrier junction of Beverley Road & Willerby Square – Reported to Steven Murray at ERYC – **ERYC have confirmed that this does not pose a safety risk and therefore no further action will be taken.**
 - Litter & Rubbish left weekly at the back of the Mercure Hotel/Main Street – Reported to Neil Richardson at ERYC – **It was noted that there appears to be an increase in the amount of litter around Willerby Square. Clerk to contact local businesses to see if they can assist.**
 - Residents reported traffic issues on Gorton Road, Ganton Way & Carr Lane – Reported to Katie Stork at ERYC – **Noted**
- 4029 TO REVIEW THE LIST OF CORRESPONDENCE RECEIVED SINCE LAST MEETING:
- Update on local issues sent from Cllr Shaun Horton – **Noted**
 - Open letter to councils from the National Association of Local Councils (NALC) - **Noted**
 - Proposed No Waiting Restrictions on Great Gutter Lane (East) and Grange Park Lane. - **Noted**
 - ERYC Notifications of local forthcoming road closures. - **Noted**
 - ERYC Town & Parish Council Communication Review Report. - **Noted**
 - Invitation to a Draft Planning Enforcement Seminar – 28th February (only one member to attend) - **Noted**
- 4030 TO PRESENT A REPORT ON ACCOUNTS TO THE END OF JANUARY AND APPROVE THE SCHEDULE OF PAYMENTS FOR FEBRUARY.
Clerk confirmed that £5,000 had been transferred from the Reserve Account to the Current Account leaving £3,141 in the reserve account. The balance of the current account stands at £35,403. Payments made this month include deposit for War Memorial & History Board and payment to ERYC for supply and installation of new salt bin located at the Hollies, Willerby.
- 4031 TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING
Tuesday 19th March 2019 at the Square Well, from 6pm for Councillors requiring assistance in completing their nomination packs, normal meeting to commence at 7pm.

PLANNING COMMITTEE MEETING

4032 TO NOTE APPROVED PLANNING DECISIONS FROM ERYC:

- Land South of the Bungalow, Haggs Lane, Willerby.
- 2 Lime Avenue, Willerby
- Chaman Haggs Lane, Willerby
- 69 Wolfreton Lane, Willerby

Planning applications –

- i. 19/00098/PLF Erection of single storey extensions to front and rear at 35a Well Lane, Willerby for Mr & Mrs R Mayahi.
The Parish council resolved to approve this application
- ii. 19/00228/VAR Variation of condition 3 (approved plans) of planning permission 17/00918/PLF to raise the height of the stairwell to accommodate a lift at Willerby Methodist Church, Carr Lane, Willerby for Mr C Aldred.
The Parish council resolved to approve this application
- iii. 19/00263/PLF Erection of single storey extension to rear following demolition of existing at 112 Kingston Road, Willerby for Julianne Speck.
The Parish council resolved to approve this application
- iv. 19/00241/PLF Erection of a conservatory to the rear at 11 The Hollies, Willerby for Mr & Mrs Summerfield.
The Parish council resolved to approve this application
- v. 18/03958/PLF Erection of car port with first floor extension to side at 7 Ferndale Avenue, Willerby for Miss Bethan Roberts.
Noted
- vi. 19/00030/PLF Erection of single storey extension to rear with alterations to roof of existing rear single storey extension at 146 Main Street, Willerby for Mr & Mrs Chris Rodgers.
The Parish council resolved to approve this application
- vii. 19/00028/PLF Erection of a detached garage following demolition of existing at 11 the Oval, Willerby for Mr & Mrs Rutter.
The Parish council resolved to approve this application